



CITY OF
SAN LUIS
A R I Z O N A
WWW.SANLUISAZ.GOV

P.O. Box 1170 | 1090 E. Union Street San Luis, AZ 85349 | P: (928) 341-8520 F: (928) 341-8539

MEMORANDUM

TO: Honorable Mayor Nieves Riedel, Members of the San Luis City Council, Jenny Torres, Acting City Manager; Sonia Cornelio, City Clerk; and Olivia Jenkins, Administrative Services Manager

FROM: Melissa Lopez, Deputy City Clerk

DATE: February 25, 2025

SUBJECT: Monthly Reports for January 2025

The monthly reports submitted for January 2025 are attached. If you have any questions, please feel free to contact the pertinent department.

Thank you.

MONTHLY REPORTS DEPARTMENT ROSTER

MONTH OF: January 2025

DEPARTMENT	TURNE	MISSING
Administration-Communications Division	X	
Billing & Collections	X	
Development Services	X	
Economic Development	X	
Engineering	X	
Fire Department	X	
Human Resources Department	X	
Information Technology Department	X	
Parks and Recreation Department	X	
Police Department	X	
Public Works Department	X	
Risk Management	X	
San Luis Municipal Court	X	

TOTAL DEPARTMENTS : 13

TURNE: 13

MISSING: 0

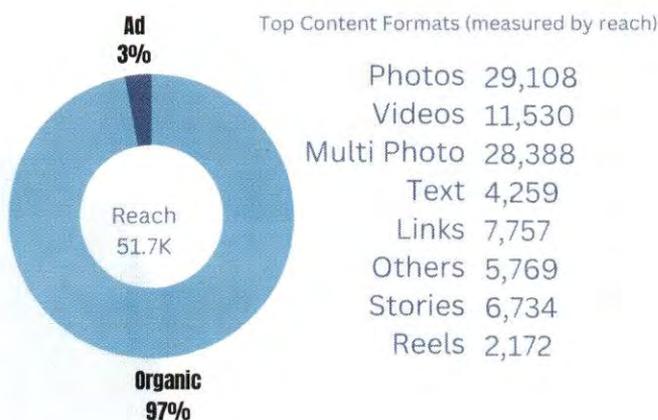
SOCIAL MEDIA METRICS



@SANLUISAZGOV
JANUARY 2025

facebook

Audience - total followers 20,044
29.1% of views are coming from San Luis, AZ residents



Total Published Content Breakdown
32 Photos - 5 Videos - 14 Stories - 1 Text - 1 Reel - 1 Link

Instagram

Audience - total followers 3,868
39.1% of views are coming from San Luis, AZ residents



Total Published Content Breakdown
38 Feed Post - 53 Stories



Total Reach 1,000
Total New Post 15
Total Followers 1,055

LinkedIn

Impressions 3,171
Total Followers 759
Page visits 199



Most views



Highest Impressions - 2,400

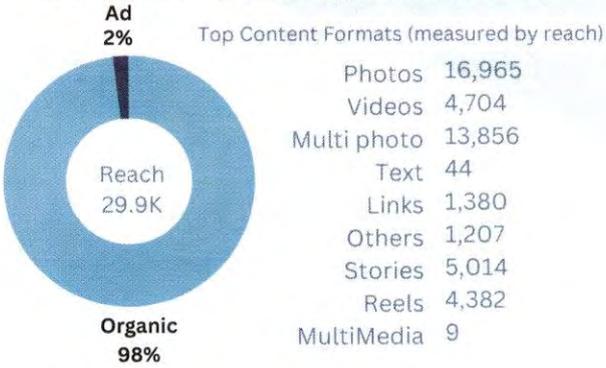
@SANLUIAZPARKS

JANUARY 2025

facebook

Audience - total followers 14,377

34.4% of views are coming from San Luis, AZ residents



Total Published Content Breakdown

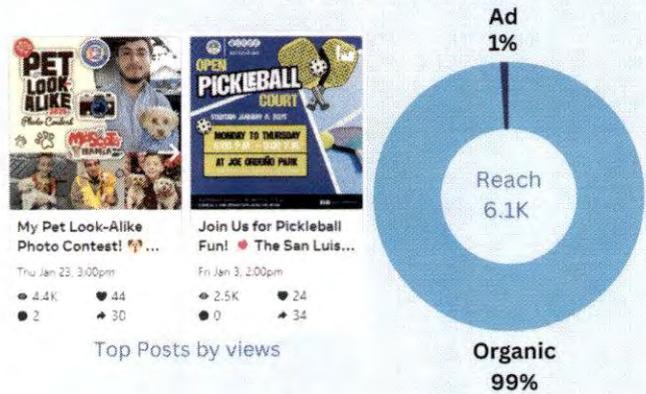
19 Stories - 15 Photos - 2 Video - 1 Text

Instagram

Audience - total followers 1,187

52.1% of views are coming from San Luis, AZ residents

15 Feed Post - 40 Stories



@SLPDAZ

JANUARY 2025

Audience - total followers 27,034

24% of views are coming from San Luis, AZ residents

Top Content Formats (measured by reach)



Total Published Content Breakdown

2 Photos - 2 Stories

Audience - total followers 1,633

20.5% of views are coming from San Luis, AZ residents

0 Feed Post - 6 Stories



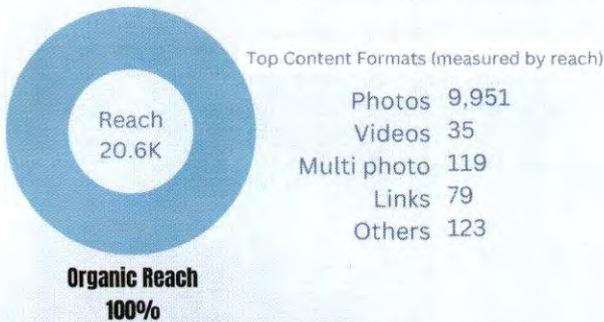
@SLFDAZ

JANUARY 2025

Audience - total followers 3,047

38.4% of views are coming from San Luis, AZ residents

Top Content Formats (measured by reach)



Total Published Content Breakdown

3 Photos - 0 Stories

Audience - total followers 895

32.8% of views are coming from San Luis, AZ residents

3 Feed Post - 0 Stories



SANLUISAZ.GOV METRICS

TOP 20 MOST VISITED PAGES

JANUARY 2025

<input type="checkbox"/>	Page title and screen class ▾	+	↓ Views -----
<input type="checkbox"/>	Total		232,986 100% of total
<input type="checkbox"/>	1 BWC San Luis, AZ - Official Website		197,412
<input type="checkbox"/>	2 San Luis, AZ - Official Website Official Website		14,090
<input type="checkbox"/>	3 Search • San Luis, AZ • CivicEngage		2,670
<input type="checkbox"/>	4 Agendas & Minutes San Luis, AZ - Official Website		1,145
<input type="checkbox"/>	5 Utility Bill Payments San Luis, AZ - Official Website		707
<input type="checkbox"/>	6 Parks & Recreation San Luis, AZ - Official Website		466
<input type="checkbox"/>	7 Staff Directory • San Luis, AZ • CivicEngage		399
<input type="checkbox"/>	8 Apply San Luis, AZ - Official Website		384
<input type="checkbox"/>	9 Municipal Court San Luis, AZ - Official Website		384
<input type="checkbox"/>	10 My Account • San Luis, AZ • CivicEngage		375
<input type="checkbox"/>	11 Bid Postings • San Luis, AZ • CivicEngage		349
<input type="checkbox"/>	12 RSS • San Luis, AZ • CivicEngage		310
<input type="checkbox"/>	13 Alert Center • 6th Avenue Road Closure		297
<input type="checkbox"/>	14 City Council San Luis, AZ - Official Website		297
<input type="checkbox"/>	15 Listen Live San Luis, AZ - Official Website		291
<input type="checkbox"/>	16 Human Resources San Luis, AZ - Official Website		268
<input type="checkbox"/>	17 Document Center • San Luis, AZ • CivicEngage		259
<input type="checkbox"/>	18 LICENSING DIVISION San Luis, AZ - Official Website		258
<input type="checkbox"/>	19 Departments San Luis, AZ - Official Website		241
<input type="checkbox"/>	20 Government San Luis, AZ - Official Website		240

City of San Luis

Finance Department

Billing & Collections Division

Water - Wastewater - Solid Waste - Business License



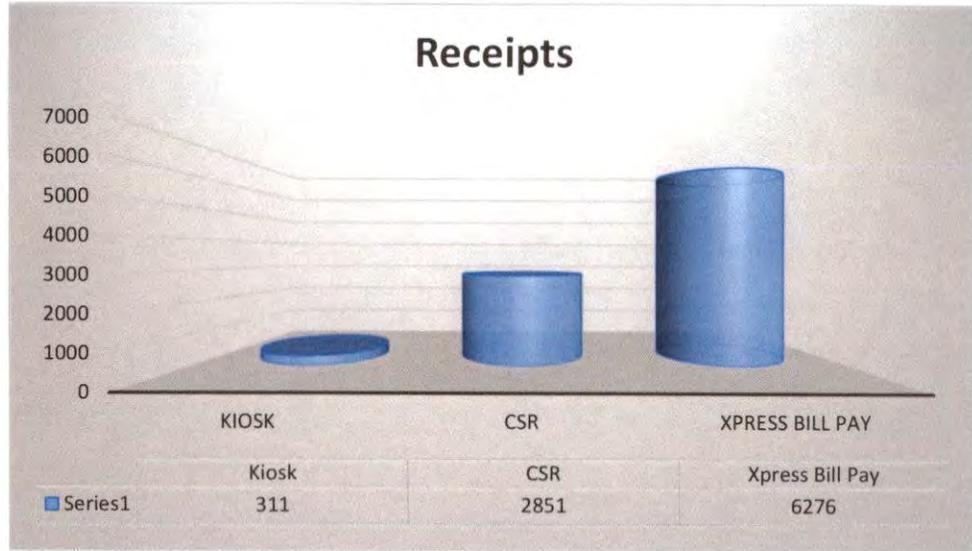
Operations Monthly Report

January 2025

Billing and Collections Monthly Report

Total Receipts

Customer Service Reps	
Cash	1304
Checks	299
Debit/Credit	1248
Total	2851
XpressBillPay	
E-Check	2581
Credit/Debit	3695
Total	6276
Kiosk	
Cash	109
Credit/Debit	202
Total	311



Meter Reader Technicians

Move-In Accounts	95	Delinquent Notices	884
Garbage Related	158	Past Due Balance Reminders	374
Move-Out Accounts	38	Payment Arrangements	104
Water Related	1765	Disconnections	57

Utility Assistance Program

Our funds for the utility assistance program has depleted its budget.

Water Conversion

Accounts Converted	687
Non-converted Accounts	173

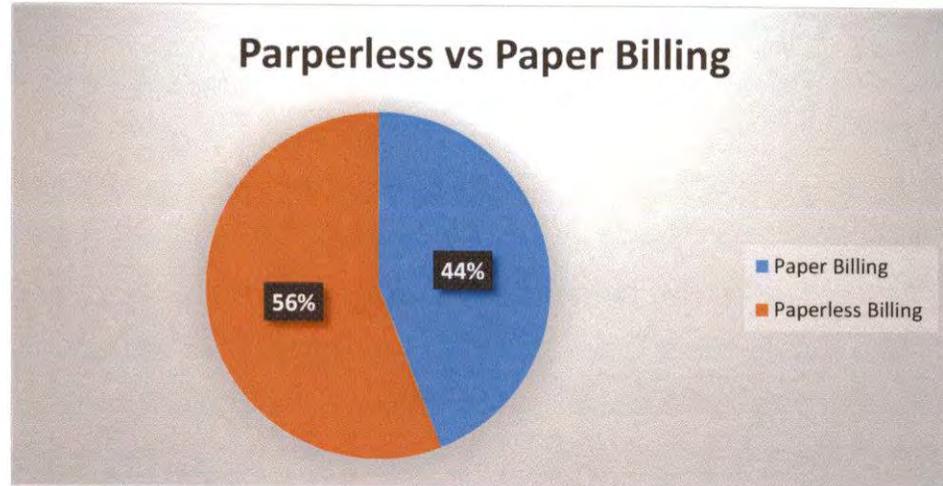
Collections

Accounts sent to collections	6	Accounts paid	0
Balance transferred to VCS	\$ 505.18	Amount paid	\$ -
Total Accounts on Collections	286	Total Accounts paid	69
Total Amount	\$ 33,536.75	Amount Collected	\$ 7,328.88

Billing and Collections Monthly Report

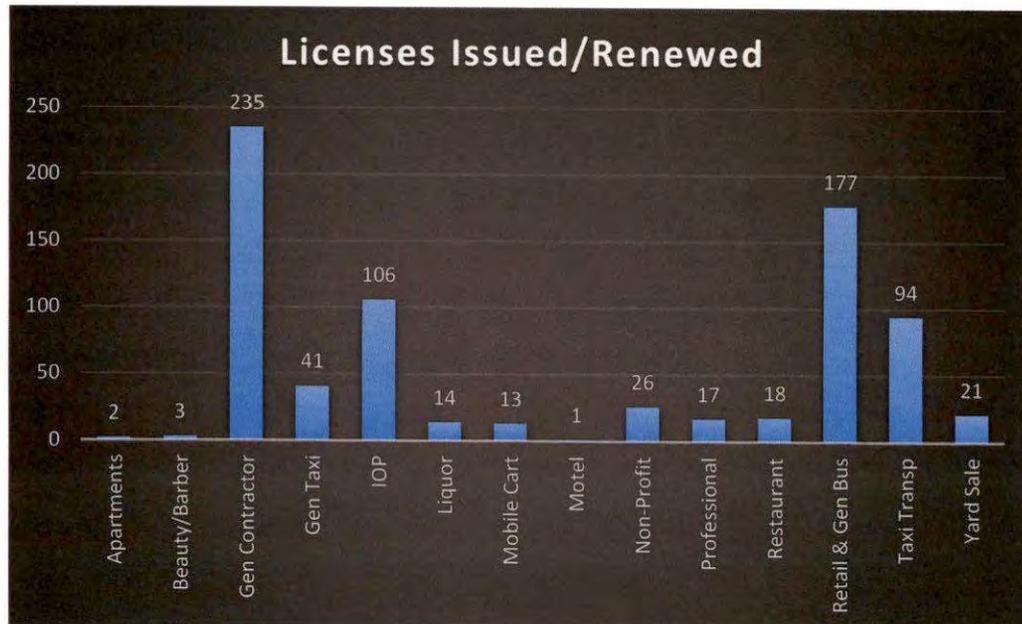
Paperless Billing

Paper Billing	4086
Paperless Billing	5195
Accounts on Autopay	2037



BUSINESS LICENSE

Licenses Issued/Renewed	
Apartments	2
Beauty/Barber	3
Gen Contractor	235
Gen Taxi	41
IOP	106
Liquor	14
Mobile Cart	13
Motel	1
Non-Profit	26
Professional	17
Restaurant	18
Retail & Gen Bus	177
Taxi Transp	94
Yard Sale	21
Total	768



CITY OF SAN LUIS



DEVELOPMENT SERVICES DEPARTMENT

•P&Z • BUILDING SAFETY • CODE ENFORCEMENT • GIS •

OPERATIONS MONTHLY REPORT

JANUARY 2025

Planning and Zoning Activity

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total
P & Z Activities													
Zoning Applications - Residential			1										1
-Commercial/Industrial													0
CUP Applications -Residential													0
-Commercial/Industrial													0
Variance Applications -Residential													0
-Commercial/Industrial				1									1
Minor Variance Application -Residential													0
-Commercial/Industrial													0
General Plan -Minor Amendment													0
-Major Amendment													0
Subdivision Application -Preliminary Plat	1				1								2
-Final Plat Application	1				1								2
Lot Split / Lot Tie	1			1	2		1						5
Text Amendments													0
Continuation of Public Hearings													0
Total	3	0	1	2	4	0	1	0	0	0	0	0	11
P&Z Fees													
Zoning Applications - Residential			\$ 1,140.00										\$ 1,140.00
-Commercial/Industrial													\$ -
CUP Applications -Residential													\$ -
-Commercial/Industrial													\$ -
Variance Applications -Residential													\$ -
-Commercial/Industrial				\$ 800.00									\$ 800.00
Minor Variance Application -Residential													\$ -
-Commercial/Industrial													\$ -
General Plan -Minor Amendment													\$ -
-Major Amendment													\$ -
Subdivision Application -Preliminary Plat	\$ 3,128.00				\$ 2,024.00								\$ 5,152.00
-Final Plat Application	\$ 2,428.00				\$ 1,324.00								\$ 3,752.00
Lot Split / Lot Tie	\$ 400.00			\$ 400.00	\$ 800.00		\$ 300.00						\$ 1,900.00
Text Amendments													\$ -
Continuation of Public Hearings													\$ -
Total Fees Paid (130-48000)	\$ 5,956.00	\$ -	\$ 1,140.00	\$ 1,200.00	\$ 4,148.00	\$ -	\$ 300.00	\$ -	\$ 12,744.00				

Building Safety Activity

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total
Permits Issued													
Residential - new	49	39	33	55	21	24	20	0	0	0	0	0	241
Multi-Family New	0	0	0	0	0	0	0	0	0	0	0	0	0
Residential - remodel	11	10	4	5	9	5	2	0	0	0	0	0	46
Residential - renovation	0	0	0	0	0	0	0	0	0	0	0	0	0
Residential - demolition	0	0	0	0	0	0	0	0	0	0	0	0	0
MH - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
MH - Pit Set (includes installation fee)	0	0	0	0	0	0	0	0	0	0	0	0	0
RV - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
Subtotal - Residential	60	49	37	60	30	29	22	0	0	0	0	0	287
Estimated Value of Permits	\$ 7,234,591.00	\$ 5,855,276.89	\$ 5,948,355.00	\$ 13,128,332.00	\$ 4,599,201.00	\$ 7,161,307.00	\$ 4,992,574.00	\$ -	\$ 48,919,636.89				
Commercial - new	0	3	0	0	0	0	0	0	0	0	0	0	3
Commercial - remodel	1	1	1	0	1	1	1	0	0	0	0	0	6
Commercial - demolition	0	1	2	0	0	0	0	0	0	0	0	0	3
MH Commercial - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
MH commercial - Pit Set (includes installation fee)	0	0	0	0	0	0	0	0	0	0	0	0	0
Subtotal - Commercial	1	5	3	0	1	1	1	0	0	0	0	0	12
Estimated Value of Permits	\$ 180,000.00	\$ 3,767,749.00	\$ 110,000.00	\$ -	\$ 150,000.00	\$ 12,000.00	\$ 180,000.00	\$ -	\$ 4,399,749.00				
City Exempt	0	0	0	1	0	0	1	0	0	0	0	0	2
Electrical Permit	1	4	2	2	2	1	0	0	0	0	0	0	12
Fence	0	0	0	0	0	0	0	0	0	0	0	0	0
Fire Sprinkler System	0	0	0	0	0	0	0	0	0	0	0	0	0
Grading	0	0	1	0	0	1	0	0	0	0	0	0	2
HVAC Permit	1	0	2	0	0	0	0	0	0	0	0	0	3
Permits Renewed/Change Sub-contractor	0	0	0	0	0	0	0	0	0	0	0	0	0
Building	0	0	0	0	0	0	1	0	0	0	0	0	1
Plumbing Permit	0	0	0	0	0	0	0	0	0	0	0	0	0
Re-issue Cert. of Occupancy	0	0	0	0	0	0	0	0	0	0	0	0	0
Signs	6	0	0	0	1	0	1	0	0	0	0	0	8
Solar Permit	8	12	15	11	7	14	7	0	0	0	0	0	74
Swimming Pools	0	1	1	1	2	0	0	0	0	0	0	0	5
Tower Antenna Inst.	1	0	0	0	0	0	0	0	0	0	0	0	1
Subtotal - Other	17	17	21	15	12	16	10	0	0	0	0	0	108
Estimated Value of Permits	\$ 467,953.76	\$ 319,628.24	\$ 506,371.18	\$ 513,892.18	\$ 162,644.74	\$ 536,224.64	\$ 182,398.36	\$ -	\$ 2,689,113.10				
Total Permits Issued	78	71	61	75	43	46	33	0	0	0	0	0	407
Total Estimated Value of Permits	\$ 7,882,544.76	\$ 9,942,654.13	\$ 6,564,726.18	\$ 13,677,224.18	\$ 4,911,845.74	\$ 7,709,531.64	\$ 5,354,972.36	\$ -	\$56,043,498.99				

Certificates of Occupancy

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total
Certificates of Occupancy													
Residential - new	27	31	30	52	51	52	40						
Multi-Family - new	0	0	0	0	0	0	0	0	0	0	0	0	0
MH - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
MH - Pit Set	0	0	0	0	0	0	0	0	0	0	0	0	0
RV - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial- Change of Occ.	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial-New & Remodel	0	0	0	0	1	0	0	0	0	0	0	0	0
MH Commercial - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
MH commercial - Pit Set	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Certificates of Occupancy	27	31	30	52	52	52	40	0	0	0	0	0	284
Certificates of Completion													
Residential	2	4	7	7	7	6	3	0	0	0	0	0	36
Multi-Family	0	0	0	0	0	0	0	0	0	0	0	0	0
MH - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
MH - Pit Set	0	0	0	0	0	0	0	0	0	0	0	0	0
RV - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	1	0	0	0	0	0	0	0	0	0	0	0	1
MH Commercial - Ground Set	0	0	0	0	0	0	0	0	0	0	0	0	0
MH commercial - Pit Set	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Certificates of Completion	3	4	7	7	7	6	3	0	0	0	0	0	37
<p><i>All new construction (residential/commercial/industrial) receives a Certificate of Occupancy when the building has cleared all inspections and is ready to be occupied.</i></p> <p><i>Any remodels, renovations, additions, or other construction (residential/commercial/industrial) receives a Certificate of Completion when the building has cleared all inspections. and is ready to be occupied. This may also be referred to as a Certificate of Zoning Compliance.</i></p>													

Bldg Safety Fees

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total
Permit Fees													
Building Permit Fee	\$ 69,462.00	\$ 83,674.00	\$ 56,108.00	\$ 107,674.00	\$ 42,316.00	\$ 60,574.00	\$ 42,974.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 462,782.00
Plan Check Fee	\$ 6,108.30	\$ 15,040.27	\$ 9,036.20	\$ 6,147.50	\$ 5,591.30	\$ 15,652.80	\$ 4,540.90	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 62,117.27
Deposit for Res Plan Checks-Remodels onl	\$ -	\$ -	\$ -	\$ -	\$ (200.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (200.00)
MH Permit Fee - Pit Set	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MH Permit Fee - Ground Set	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Electrical Permits	\$ 108.00	\$ 471.00	\$ 216.00	\$ 216.00	\$ 216.00	\$ 163.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,390.00
Plumbing Permits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HVAC Permits	\$ 260.00	\$ -	\$ 520.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 780.00
Fire Sprinkler Permits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Solar Permits	\$ 820.00	\$ 2,830.00	\$ 2,700.00	\$ 2,800.00	\$ 1,500.00	\$ 2,500.00	\$ 1,450.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,600.00
Fire Dept. Permits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Demolition Permits	\$ -	\$ 50.00	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150.00
Total Permit Fees(131-40135)	\$ 76,758.30	\$ 102,065.27	\$ 68,680.20	\$ 116,837.50	\$ 49,423.30	\$ 78,889.80	\$ 48,964.90	\$ -	\$ 541,619.27				
Utility Fees													
Water Connection Fee(100-43010)	\$ 22,050.00	\$ 29,329.39	\$ 14,400.00	\$ 23,850.00	\$ 9,450.00	\$ 10,350.00	\$ 9,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
WW Connection Fee(100-43115)	\$ 22,050.00	\$ 19,800.00	\$ 14,400.00	\$ 23,850.00	\$ 9,450.00	\$ 10,350.00	\$ 9,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Utility Fees	\$ 44,100.00	\$ 49,129.39	\$ 28,800.00	\$ 47,700.00	\$ 18,900.00	\$ 20,700.00	\$ 18,000.00	\$ -	\$ 227,329.39				
Impact Fees													
Water Impact Fee (100-45025)	\$ 26,558.00	\$ 27,277.00	\$ 17,886.00	\$ 28,726.00	\$ 11,382.00	\$ 13,008.00	\$ 10,840.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 135,677.00
WW Impact Fee(100-45025)	\$ 44,688.00	\$ 43,775.00	\$ 29,184.00	\$ 48,336.00	\$ 19,152.00	\$ 21,888.00	\$ 18,240.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 225,263.00
Public Safety Impact Fee(100-45030)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks Impact Fee(100-45005)	\$ 36,897.00	\$ 35,203.12	\$ 24,096.00	\$ 39,909.00	\$ 15,813.00	\$ 18,825.00	\$ 15,060.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 185,803.12
Streets Impact Fee(100-45035)	\$ 83,741.00	\$ 91,912.12	\$ 56,138.00	\$ 90,577.00	\$ 35,889.00	\$ 42,725.00	\$ 34,180.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 435,162.12
Fire Impact Fee (860-45015.019)	\$ 27,538.00	\$ 37,203.13	\$ 18,546.00	\$ 29,964.00	\$ 11,802.00	\$ 14,050.00	\$ 11,240.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,343.13
Police Impact Fee (860-45010.019)	\$ 21,486.00	\$ 26,691.15	\$ 14,718.00	\$ 24,084.00	\$ 9,366.00	\$ 11,150.00	\$ 8,920.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 116,415.15
Administration Imp. Fee(100-45000)	\$ 15,092.00	\$ 20,705.08	\$ 9,856.00	\$ 16,324.00	\$ 6,468.00	\$ 7,700.00	\$ 6,160.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 82,305.08
Total Impact Fees	\$ 256,000.00	\$ 282,766.60	\$ 170,424.00	\$ 277,920.00	\$ 109,872.00	\$ 129,346.00	\$ 104,640.00	\$ -	\$ 1,330,968.60				
Miscellaneous Fees													
Replace Building Card	\$ 50.00	\$ 50.00	\$ 320.00	\$ -	\$ 130.00	\$ -	\$ 80.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 630.00
Change subcontractor	\$ -	\$ -	\$ 75.00	\$ 50.00	\$ -	\$ 50.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 175.00
Re-Inspections	\$ 650.00	\$ 275.00	\$ 150.00	\$ 446.00	\$ 86.00	\$ 275.00	\$ 150.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,032.00
Special Inspections	\$ -	\$ -	\$ -	\$ -	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100.00
Investigation Fee (Stop Work Order)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Plan Certification	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other-miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 54.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 54.00
Fee for use of outside consultants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Misc. Fees (131-48000)	\$ 700.00	\$ 325.00	\$ 545.00	\$ 496.00	\$ 316.00	\$ 325.00	\$ 284.00	\$ -	\$ 2,991.00				
TOTAL	\$ 377,558.30	\$ 434,286.26	\$ 268,449.20	\$ 442,953.50	\$ 178,511.30	\$ 229,260.80	\$ 171,888.90	\$ -	\$ 2,102,908.26				

**Deposits for Res Plan Checks are included in the Plan Check Fee

Code Enforcement

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total
Cases Opened	24	19	16	14	18	17	16						124
Investigations	5	3	4	2	1	2	2						19
First Notice	15	12	11	8	9	6	8						69
Second/Final notices	7	6	6	4	7	8	4						42
Cases Closed due to compliance	15	21	20	13	13	17	18						117
Citations Given	3	2	2	0	0	1	1						9
Court Appearances	0	3	1	2	2	1	3						12
Red Tags	4	0	1	0	1	2	0						8
Abatement Notice	0	0	1	0	1	0	0						2

GIS

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25
FORMAL GIS REQUESTS	31	29	33	26	30	24	29					0
ADDRESS VERIFICATION LETTERS	1	0	2	2	1	2	1					0
GIS PROJECTS:												



ECONOMIC DEVELOPMENT

CITY OF SAN LUIS, ARIZONA

JANUARY 2025 REPORT

1. COMMUNITY ENGAGEMENT

- San ED staff attended to the sneak preview of Eddie's Food and Drink on January 16th.



- City Council appointed Mr. Eric R. Jones to serve in SLEDC. SLEDC held its first meeting of year on January 29th at 4pm.



2. GRANTS

- City of San Luis was awarded \$76,000 in EECBG (Energy Efficiency & Conservation Block Grant) for LED light replacement in Joe Oruno Park.

3. OTHER ACTIVITIES



- Department hosted a Ribbon Cutting to for the successful completion of the Merrill Avenue Improvement Project Phase I.
- Staff attended League of Arizona Cities and Towns Training: Municipal Grant Seeking & Grant Writing.
- Director attended AAED's Legislative Lunch on the Lawn event.



- Director attended the Yuma County Chamber of Commerce Annual Gala.



- Department partnered with Arizona SSBCI Small Business Connection Fair with Prestamos CDFI.

CITY OF SAN LUIS

ENGINEERING



MONTHLY REPORT

JANUARY 2025

Engineering Department

The City of San Luis Engineering Department was established late December 2024. The department will play a pivotal role in strengthening infrastructure development and improving project management across the City.

With a dedicated team, including a City Engineer, Project Manager, Project Coordinator, and CIP Inspector/Senior Engineering Technician, the City is committed to fostering growth and efficiency.



Engineering Team (Pictured from left to right: Oscar Barnett, Project Manager, Tomas Sanchez, City Engineer, and Jose Zarate, Senior Engineering Technician)

Projects Under Construction

We are currently monitoring the following City and private development construction projects:

- Cesar Chavez Blvd. Water Improvements
- La Esperanza Subdivision
- Allo Fiber Optic Project – City Wide
- Los Mesquites Phase 4 Subdivision
- Bienestar 12 Phase 2



- Cesar Chavez Blvd. Water Improvements. Watermain being installed by City crew.



- Allo Filber Optic Project. Conduit and fiber optic installing – City wide.



- Bienestar 12 Phase 2 Subdivision. Site grading in progress.



- La Esperanza Subdivision. Site grading and retaining wall construction in progress.



- Los Mesquites 4 Subdivision. Site grading, water, sewer, and storm drain installing in progress.

Encroachment Permits

Engineering/Public Works issued the following six encroachment permits during January.

- EP-2025-15 - PID_5623962-1231 N Del Desierto Dr-AZTEC
-Pedestal and Conduit installation.
- EP-2025-21 - PID_5356201-01_1627 Cesar Chavez Blvd-CHARTER
- Pedestal and Conduit installation.
- EP-2025-22 - BE12 Ph 2-CDB
-Bienestar Estates 12 Ph12 Subdivision permit.
- EP-2025-24 - RCBH - Groundbreaking Ceremony-RCBH
-Encroachment permit for partial street closure.

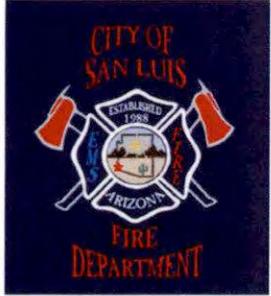
- EP - WA808114_Cesar Chavez Blvd Imp-overhead-APS
-Encroachment permit for APS to relocate existing power poles and overhead line in conflict with the future Cesar Chavez Blvd. roadway project.
- EP - WA808114_Cesar Chavez Blvd Imp-underground-APS
-Encroachment permit for APS to relocate existing underground lines and pedestals in conflict with the future Cesar Chavez Blvd. roadway project.

Other Tasks

The Engineering Team has been actively engaged in a variety of tasks related to both City and private projects. Key activities include:

1. **Review of Design Plans and Submittals:** The team has thoroughly reviewed miscellaneous design plans and submittals for both City infrastructure projects and private developments.
2. **Public Works Meetings:** The team attended coordination meetings focused on water, sewer, and traffic signal improvements, contributing to the planning and design stages.
3. **Support for Other City Departments:** The team has also provided ongoing support to other City Departments as needed, ensuring smooth interdepartmental collaboration and project progress.

These efforts reflect the team's commitment to ensuring the effective design, coordination; and implementation of projects that benefit the City and surrounding areas.



SAN LUIS FIRE DEPARTMENT

Monthly Report



January 2025



EMERGENCY RESPONSE 911

SLFD contributes to the mission of protecting our citizens by responding to calls for service within the City of San Luis. Most calls for service are for emergencies such as structure fires, medical emergencies, vehicle accidents, hazardous material incidents, and other life-threatening situations. We also respond to a variety of non-emergency situations that involve assisting our community during their time of need.

JANUARY 2025

TOTAL FIRE INCIDENTS	1/2024	1/2025
Commercial Fires	0	0
Residential Fires	0	0
Vehicle Fires	0	0
False Alarm	18	9
Other Fires	18	5
Total Fire Incidents	36	14

EMS ENCOUNTERS	1/2024	1/2025
Refusals	34	35
Transport by SLFD	305	344
Transport by other	3	10
No patient contact	12	3
<i>Total Transports</i>	308	354
Total EMS Encounters	342	393

False Alarms	18	9
Fire Drills	0	0
Hazmat Incidents	2	4

Public Assistance	36	42
Community Paramedicine	12	8

MUTUAL AID & EMS TRANSPORTS

This service plays a vital role in providing proficient public safety for the community. Through agreements with other fire agencies in Yuma County, fire departments can aid each other during emergencies that surpass local resources, such as mass casualty events or structure fires. SLFD often provides and receives mutual aid from the neighboring Somerton Cocopah Fire Department and Rural Metro Fire Department.

Mutual Aid Provided:	1/2024	1/2025
County	0	0
Somerton	3	1
Mexico	0	0
Transports:		
SLM1	0	5
SLM2	56	51
SLM3	53	51
SLM4	0	0
SLM5	115	108
SLM6	19	14
SLM7	0	115
Somerton	3	35
HELO	0	0
Rural Metro	0	0
Yuma	0	0
TOTAL	246	379

DEPARTMENT SERVICES & COMMUNITY OUTREACH

The San Luis Fire Department takes great pride in the services it provides to our residents. In addition to emergency medical and fire services, SLFD also provides First Aid/CPR Classes, blood pressure screenings, and residential and commercial inspections. We also educate the public on how to prevent fires, check their smoke alarms, and improve overall fire safety. We also serve our community by providing station tours and participating in community events.

January 2025

- Residential Inspections: **24**
- Community Paramedicine: **8**
- Ride-Along Program EMT (Arizona Western College Students): **0**
- Senior Center Blood Pressure Checks: **0**
- Fire Drills: **0**
- Vaccine Clinics: **0**
- Community Events:

1. January 22, 2025

San Luis High School CTE Expo

2. January 23, 2025

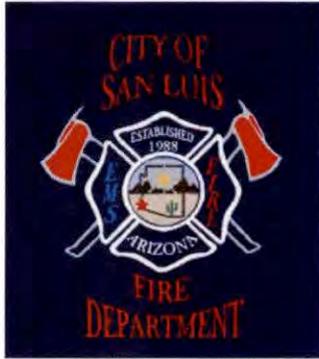
San Luis Fire Station No. 2 Tour by Chicanos Por La Causa Students



FIRE INSPECTOR

January 2025

- Commercial Inspections: **17**
- Suppression System Tests: **6**
- Meetings: **16**
- Investigations: **1**
- Public Record Requests: **2**



San Luis Fire Department Monthly Training Reports

January 2025

Station No. 1		A-Crew		Captain E. Ramirez	
Date	Subject	Time	Instructor	Total Hours	
01/03/2025	Fire: Engine Familiarization; Fire Engineer Training	0900-1200; 1300-1500	Eduardo Ramirez	5.0	
01/05/2025	Engineer Training	1000-1200	Eduardo Ramirez	2.0	
01/07/2025	Fire: Fire Attack Evolutions; Fire Engineer Training	0900-1200; 1300-1500	Eduardo Ramirez	5.0	
01/12/2025	Fire Engineer Training	1000-1200	Eduardo Ramirez	2.0	
01/14/2025	Fire: Hose Loads and Fire Scenarios; Fire Engineer Training; EMS: Scenarios	0900-1200; 1300-1500	Eduardo Ramirez	5.0	
01/16/2025	Fire: Hose Loads and Fire Scenarios; Fire Engineer Training; EMS: Scenarios	0900-1200; 1300-1500	Eduardo Ramirez	5.0	
01/23/2025	Probationary Check Offs	1000-1200; 1300-1500	Edgard Castro	4.0	
01/25/2025	Fire: Fire Attack (Hose, Pinch, Anchor); Fire Engineer: Scenarios; Fire Engineer Training	1000-1200; 1300-1500	Eduardo Ramirez	4.0	
01/30/2025	Probationary Check Offs	1000-1200; 1300-1500	Edgard Castro	4.0	

Station No. 2**A-Crew****Captain J. Gonzalez**

Date	Subject	Time	Instructor	Total Hours
01/03/2025	Pumping/Aerial operation Training	1000 - 1200	Javier Gonzalez Isidro Lopez	2.0
01/07/2025	Aerial deployment	0930 - 1130	Javier Cisneros & Cristian Ofalla	2.0
01/12/2025	Intro to rescue 42 vehicle Stabilization	0900 - 1100	Javier Gonzalez	2.0
01/14/2025	Positive pressure ventilation Equipment training	0900 - 0100	Javier Gonzalez & Isidro Lopez	2.0
01/16/2025	K-12 and Chain saw operation and maintenance	0900 - 0100	Javier Gonzalez & Isidro Lopez	2.0
01/21/2025	Loading modified front and side cross lay	0830 - 1130		2.0
01/23/2025	Fire Station Tour Chicanos por la causa	1000 - 1200	Javier Gonzalez	2.0
01/30/2025	Loading modified cross lay	1000 - 1200	Javier Gonzalez	2.0

Station No. 1**B-Crew****Captain F. Felix**

Date	Subject	Time	Instructor	Total Hours
01/06/25	Fire tools, Chain Saw Operations	0900 - 1100	Justin Phillips	2.0
01/08/25	SCBA/PPE Drills	0900 - 1100	Justin Phillips	2.0
01/10/25	Water Supply Evolutions 1410 Evolutions	0900 - 1100	Justin Phillips	2.0

01/15/25	Extrication HURST Training	0900 - 1100	Fabian Felix	3.0
01/17/25	Airbags Operations	0900 - 1100	Fabian Felix	2.0
01/24/25	Engineer Pumping	0900 - 1100	Edgard Castro & Justin Phillips	2.0
01/26/25	Hazmat Monitors	1000 - 1200	Fabian Felix	2.0
01/28/25	Ladder Operations	0900 - 1000/ 0130 - 0230	Fabian Felix	2.0

Station No. 2

B-Crew

Captain R. Solis

Date	Subject	Time	Instructor	Total Hours
01/06/25	Ladder Truck	1000 - 1200	Francisco Silva & Louie Carlos	2.0
01/08/25	Fire Hose Loads SLL2	1300 - 1500	Louie Carlos & Michael O'Dell	2.0
01/10/25	Small tools SLL2	1000 - 1200	Louie Carlos & Manny Flores	2.0
01/15/25	Fire Hydrant	1300 - 1600	Manny Flores	3.0
01/17/25	SLL2 Aerial Training	1100 - 1300	Francisco Silva & Michael O'Dell	2.0
01/19/25	Ventilation Classroom	1300 - 1500	Louie Carlos	2.0
01/24/25	Pre-Planning/ New commercial building	1300 - 1500	Louie Carlos	2.0
01/26/25	Fire Behavior Classroom	1000 - 1200	Louie Carlos & Manny Flores	2.0
01/28/25	Hose loads	1000 - 1200	Louie Carlos & Robert Solis	2.0

Station No. 1**C-Crew****Captain C. Mora**

Date	Subject	Time	Instructor	Total Hours
01/02/2025	Air Management & SCBA Review Functionally and Operation.	0900 - 1100	Cesar Mora	2.0
01/09/2025	Air Management & SCBA Review Functionally and Operation.	0900 - 1100	Cesar Mora	2.0
01/13/2025	Air Management & SCBA Review Functionally and Operation.	1000 - 1200	Cesar Mora	3.0
01/18/2025	Demonstrate Air management and SCBA emergency procedures	0900 - 1200	Cesar Mora	3.0
01/20/2025	Demonstrate Air management and SCBA emergency procedures	0900 - 1100	Cesar Mora	2.0
01/22/2025	Demonstrate Air management and SCBA emergency procedures	1000 - 1200	Cesar Mora	2.0
01/27/2025	Annual SCBA Skills Competencies, Buddy Breathing procedure drill.	1300 - 1500	Cesar Mora	2.0
01/29/2025	Annual SCBA Skills Competencies, Buddy Breathing procedure drill.	0900 - 1100	Cesar Mora	2.0

Station No. 2**C-Crew****Captain R. Rodarte**

Date	Subject	Time	Instructor	Total Hours
01/02/25	Principles of Modern Fire Attack: SLICE-RS	0900 - 1100	ISFSI Video	2hrs
01/09/25	Principles of Modern Fire Attack: SLICE-RS	1000 - 1100	ISFSI Video	1hr
	EMS: vTAC & Pacing Scenario	1400 - 1500	Rodrigo Rodarte	1hr
01/11/25	Fire Hose: Advancement Technique	0900 - 1000	Rodrigo Rodarte	1hr
01/22/25	Fire: Deploy/Re-load: Front bumper line, 4/8s Cross lays	0900 - 1100	Rodrigo Rodarte	2hrs
01/27/25	Fire: Leader line advancement/reload	0900 - 1100	Rodrigo Rodarte	2hrs
	FF Essentials CH. 27 PP	1430 - 1600	Rodrigo Rodarte	1.5hrs



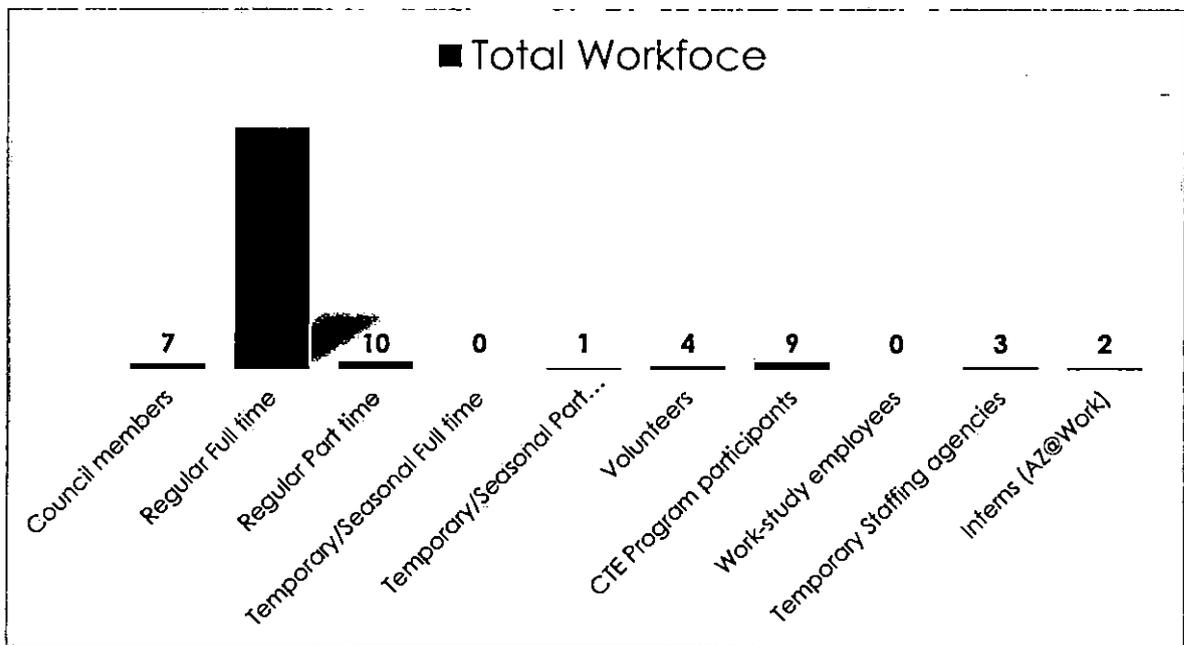
CITY OF SAN LUIS, AZ
**HUMAN RESOURCES
DEPARTMENT**
YOUR FUTURE BEGINS HERE.

MONTHLY OPERATIONS REPORT

January 2025

CITY OF SAN LUIS | 800 E Cesar Chavez Blvd. San Luis, AZ 85349 | www.sanluisaz.gov

TOTAL WORKFORCE	
Council members	7
Regular Full-time employees	331
Regular Part-time employees	10
Temporary/Seasonal Full-time	0
Temporary/Seasonal Part-time	1
Volunteers	4
CTE Program participants	9
Work-study employees	0
Temporary Staffing agencies	1
Interns (AZ@Work)	2
TOTAL	362



WORKFORCE TURNOVER

New Hires (January)		Terminations (January)	
Employment Type	Quantity	Employment Type	Quantity
Regular (FT)	7	Resignations (FT- Regular)	3
Regular (PT)	0	Resignations (PT- Regular)	0
Temporary /Seasonal (PT)	1	Dismissals (FT- Regular)	1
Elected Officials	0	End of Appt. (Elected official)	0
AZ@Work Interns	0	End of season (PT)	0
Temp. staffing agency	0	Temp. staffing agency	0
Turnover Rate for January 2025: 1.20%			
Turnover Rate for January 2024: 1.12%			
Total Turnover Monthly Difference: +0.08%			

TALENT ACQUISITION

RECRUITMENT ACTIVITY MONTH OF JANUARY

Previous Job Postings	New Job Postings	Applicants	Interview Sets	Total # of Interviewees	Total Hires	Promotions/ Conversion	Requisitions Filled
21	4	248	17	36	8	4	6

Physical Agility Test Police	Written Exam Police	Physical Agility Test Fire	Written Exam Fire	Dispatch Typing test
Passed – N/A	Passed – N/A	Passed - NA	Passed - NA	Passed 5
Fail -	Fail -	Fail - 5	Fail - 0	Failed - 6

Department	Job Title	# of Vacancies
IT	IT Help Desk	1
Human Resources	HR Coordinator	1
	HR Assistant	1
	Administrative Assistant	1
Development Services	Code Enforcement Officer	1
Fire	Firefighter PT	3
Police	Transit Enforcement Officer	3
	Police Communications Officer	2
	Police Recruit	2
	Police Officer	2
Public Works	Code Compliance Specialist	1
	Wastewater Supervisor	1
	Heavy Equipment (Water/ Wastewater)	1
	Building Maintenance	1
	Heavy Equipment Operator (Solid Waste)	1
	Maintenance Specialist Highway Users	2
	Maintenance Technician Highway Users	2
	Water Systems Operator (level I to III)	2
	Administrative Assistant	1
Parks & Rec	Senior Services Manager	1
Municipal Court	Court Clerk II	1
Total		31



Arizona@Work Internships		
Department	Interviews	Placements
I.T.	1	0

City Programs			
Program	Applicants in the month	Interviews	Placements
CTE EMS Ride-Along (Fire)	10	0	2

Volunteer Program		
Program	Applicants in the month	Interviews
Volunteers	0	0
Police Chaplain	0	0

Work-Study Program		
Program	Applicants in the month	Interviews
Arizona Western College	2	0

- **San Luis High School Career Fair**
January 22, San Luis High School, San Luis AZ – Career Fair for students and parents.



- Internship Program with Arizona Arboriculture Pre-Employment Program approved and completed.

BENEFITS ADMINISTRATION			
INSURANCE	ADDITIONS Enrollments from December -2024	TERMINATIONS Effective January -2025	TOTAL ACTIVE EEs
Health Insurance	11	3	323
VSP – Vision	11	3	317
Dental	11	3	323
FMLA Leave			7
Short-term Disability claims			2
ASRS Refund Applications			2

- **Benefit Orientation** – Three (3) conducted
- **Employee Benefit Trust Meetings** – One (1) conducted
- **Claims Advocacy:** Five (5) claims were researched and sent to the Third-Party Claims Administrator for correct submission

WELLNESS PROGRAM

- **Gym Membership**
 - 60 active memberships / 12 EEs on the waiting list
- **Wellness Program Activities: N.A.**

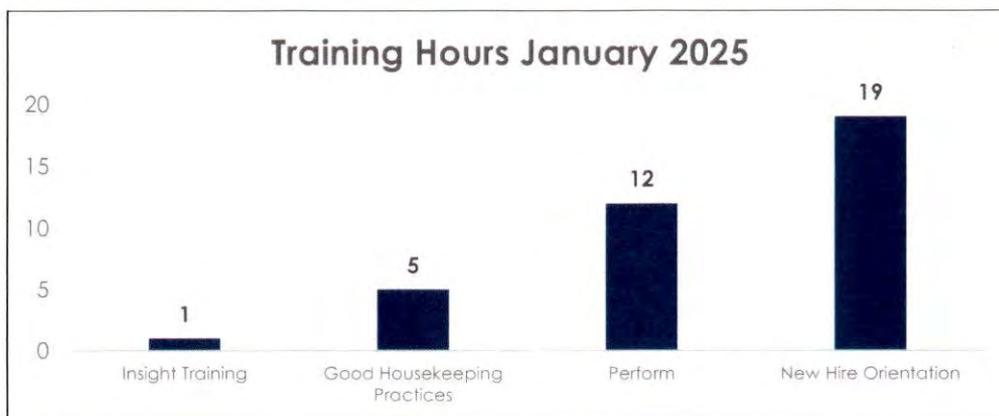
SPECIAL PROGRAMS

RECOGNITION / ENGAGEMENT

- ERAP Luncheon for Safety Award Winner – Senior Center
- ERAP Luncheon for Customer Service Award - Wastewater



TRAINING AND DEVELOPMENT



Training Program	Facilitators	Trainees/Department	Date	Total Training Hours
Insight Training	Adriana Garcia, HR Manager	1 employee (Engineering)	01/06/2025	1
Good Housekeeping Practices	Adriana Garcia, HR Manager	10 employees (IT and HR department)	01/15/2025	5
Perform	Priscila Campa, HR Coordinator	12 employees	01/16/2025	12
New Hire Orientation	HR Generalist and HR Coordinator	8 New Employees and 2 Volunteers	01/16, 01/23, 01/27 and 01/30	19
			TOTAL	37

Professional Development Plan		
Department	Quantity	PDP Type
N.A.	0	N.A.

Tuition Reimbursement		
Department	Quantity	PDP Type
Human Resources	1	HR Certification
Fire Department	1	Associate's degree
Police Department	2	Associate's degree
Municipal Court	1	Personal Development

COMPLIANCE/DATA ANALYTICS AND CLASS & COMP

- **Purchase Requisitions:** 11 processed
- **HR Operational Budget Analysis**
- **Conflict of Interest:** 2 processed
- **Unemployment Claims:** 2 responses processed
- **Public Records Requests:** 2 responses processed
- **HR Manual rewrite project research**
- **Arizona State Minimum Wage Changes:** 31 employees updated to reflect new state minimum pay.

- **Public Safety Incentives issued on January 24th, 2025.**
 - Fire Department: 41 Retention Incentives and 17 Hiring Incentives issued.
 - Police Department: 33 Retention Incentives issued.
 - 89 Notices processed and delivered.
- **Agency-Wide Salary Survey**
 - Ongoing collaboration with Consultant (PSPC)
 - Research on salary adjustment options.

PERFORMANCE MANAGEMENT

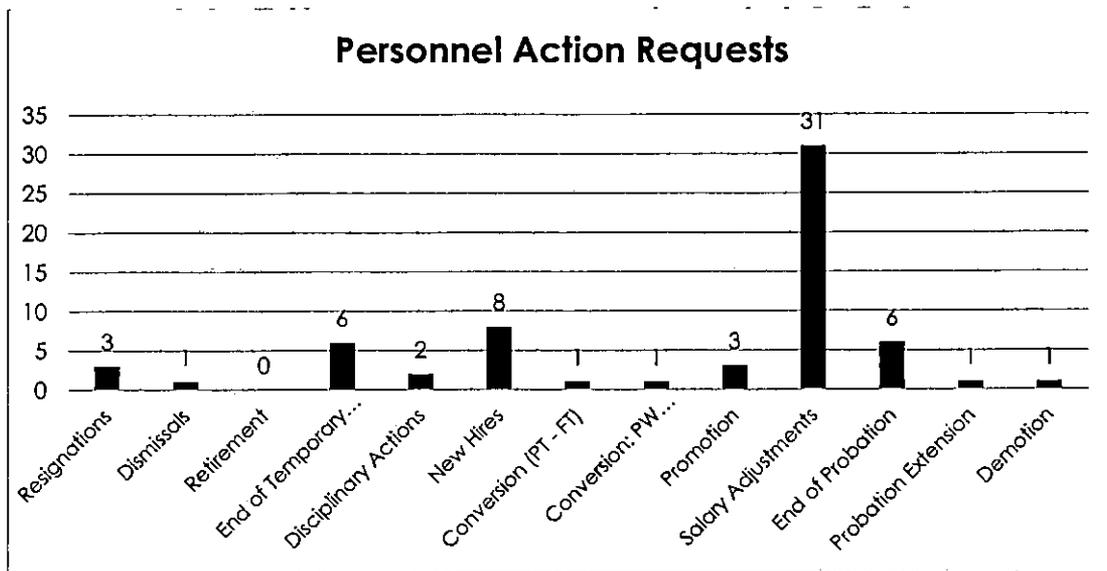
Type of Evaluation	Placed	Received	Due	Total
Probationary	3	14	14	31
Original			7	
Promotional			1	
Mid-Term		4	6	
End of Probation		6		
Extension		1		
Disciplinary				
Annual		3	18	21
Total	3	14	32	52

EMPLOYEE RELATIONS

- **Exit interviews: 1**
- **Employee Recognition cards issued:**
 - Birthday – 5
 - Anniversary – 23
- **Disciplinary Actions Administered:**
 - 1 Termination
 - 2 Reprimand (PD)
 - 1 Three-Day Suspension
 - 1 Five-Day Suspension



Personnel Action Requests (PAR)	Quantity
Resignations	3
Dismissals	1
Retirement	0
End of Temporary Assignment	6
Disciplinary Actions	2
New Hires	8
Conversion: PW Succession Plan	1
Promotion	3
End of Probation	6
Salary Adjustments	31
Probation Extension	1
Demotion	1
TOTAL:	63



MAJOR ACCOMPLISHMENTS

- 2025 Arizona Minimum Wage salary adjustments.
- Public Safety Incentives processed July 24, 2025.

Information Technology

Monthly Report: January 2025

Overview:

Provided IT support to City of San Luis employees with technical issues with hardware, software, or network systems. While ensuring problems are resolved promptly to minimize disruption to the City of San Luis operations.

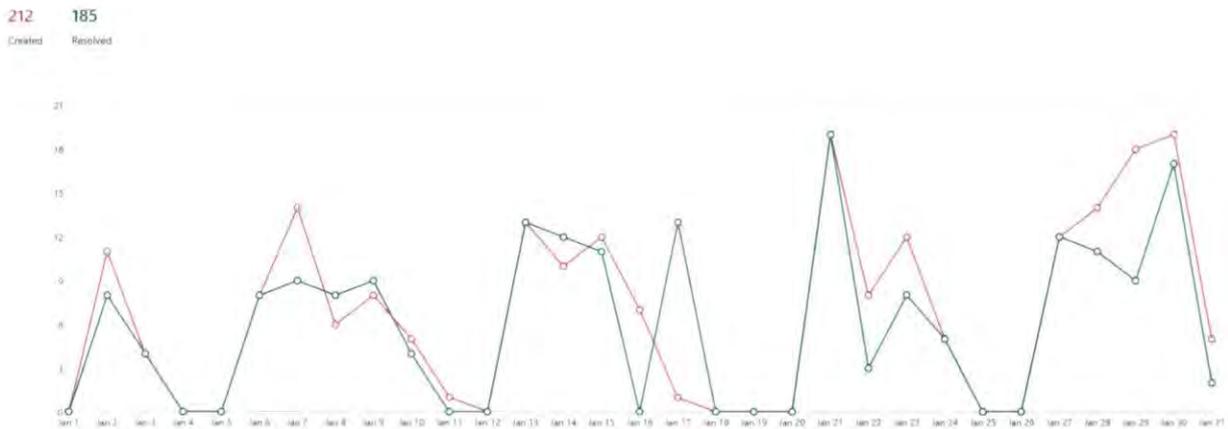
IT support and infrastructure operations ensure that technology systems are reliable, secure, and optimized to meet the organization's needs.

Project Status

- **Mobile Device Management Enrollment:** Continuation of enrollment for unmanaged city-owned cell phones into MDM (Mobile Device Management) to better protect devices by enforcing regular updates and minimum security requirements. This initiative will also support asset inventory management.
- **Video Management System:** Currently waiting on a new server to replace the main video recording server and municipal court NVR.
- **Camera Replacement and Addition:** Began staging wiring to ensure low-voltage wiring is ready when equipment arrives.
- **Tower Construction Planning:** Ongoing continuation of tower construction planning.

IT Service Management Statistics

Requests Created Total: 212 | Request Resolved: 185



Parks and Recreation Monthly Report January 2025

Parks Grounds Department

The Parks Grounds Department welcomed the new year maintaining several green areas, sports fields, and landscape areas. The Department also took on various landscape and repair projects and attended World of Concrete in Las Vegas, Nevada.

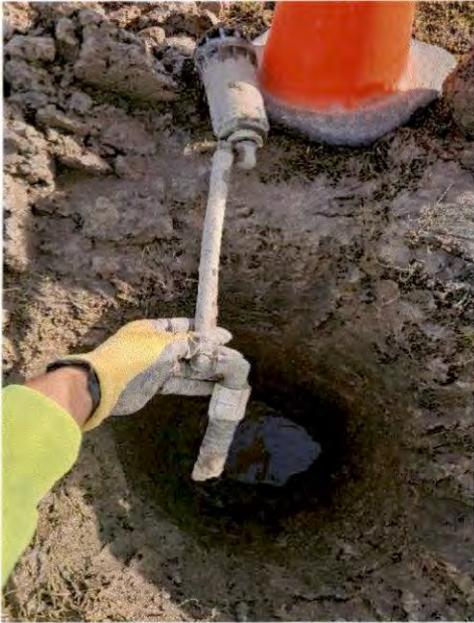
Maintenance in Green Areas & Parks

- Mowing of green areas in Bienestar Estates No. 5 (1604 America Street),
- Mowing of green areas at the Cultural Center front landscape area (1015 N. Main Street)
- Mowing of the Joe Orduño Park – F1 Baseball infield
- Fertilizing the Joe Orduño Park – F1 Baseball Field
- Fertilizing the Cultural Center front landscape area
- Edging the grass around the Joe Orduño Park – F2 and F3 Softball Field
- Removal of weeds and trimming shrubs at the Joe Orduño Park.



Installations and Repairs

- Repaired a broken sprinkler and swing joint at the Bienestar Estates (1447 E. Liberty St.)
- Repaired a broken sprinkler and swing joint at Los Portales 4 Ph. 5 (285 Rio Sonora St.)
- Repaired a diaphragm and solenoid on a valve at Bienestar Estates (1037 Kennedy Ln.)
- Repaired multiple emitters at Joe Orduño Park (965 N. Park)
- Installed two new backflows to replace bad one at Los Alamos area
- Repaired backflow at Las Brisas de San Luis (1422 N. Del Sol Ave)
- Installed a new backflow at las Las Quintas (1653 Leonardo Ave.)
- Installed a new backflow at Bienestar Estates 7B (1962 N. 9th Ave)



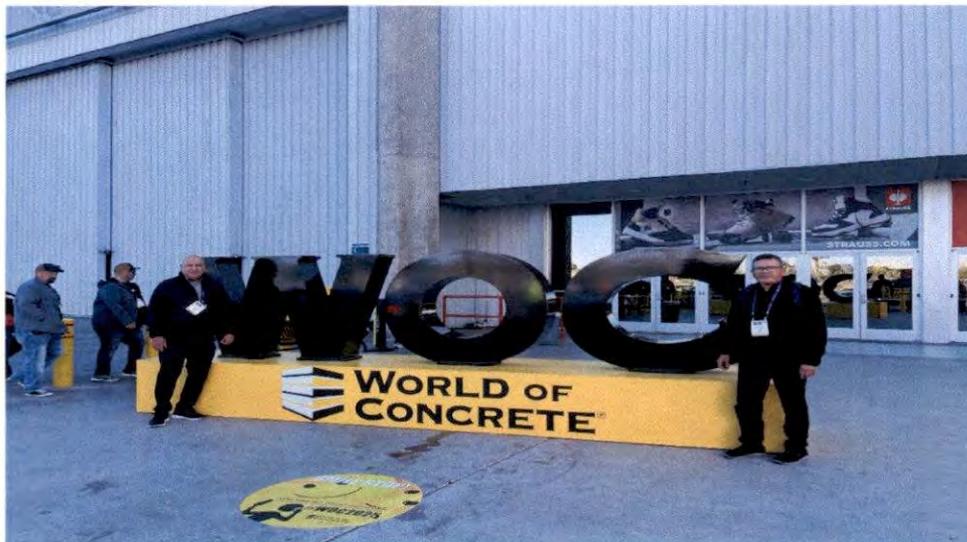
Projects

- Started rock landscape around the Police Department
- Converted the Rio Serrano grass retention basin into a rock retention basin. (247 Nancy St.)



Professional Development

- The Parks Grounds Supervisor, Alvaro Escalante, and Parks Grounds Crew Leader, Jose Santiago, attended the 2025 World of Concrete Expo in Las Vegas, Nevada. This Expo was held from January 20, 2025, through January 24, 2025 and provided great seminars that staff were able to attend, as well as network with many companies. This was a great learning experience!



Cesar Chavez Cultural Center

The Cesar Chavez Cultural Center had a very productive new year. They hosted their first partnership event, began it's Spring classes and began planning their first event of the year, Mascota Mania

Rosca De Reyes

On January 07, 2025, Allo Fiber hosted an event to celebrate Rosca de Reyes. Allo Fiber gave away eight roscas to the community attending their free event. There were kids activities, fun surprises, and free rosca and hot chocolate. Many families attended this exciting partnership event.



Logo of Cesar Chavez Cultural Center and Allo Fiber.

ROSCA DE REYES

January 7, 2025 | 4:00 - 8:00 p.m.

Cesar Chavez Cultural Center
1015 N MAIN ST. SAN LUIS, AZ 85349

Kids Activities
Fun Surprises

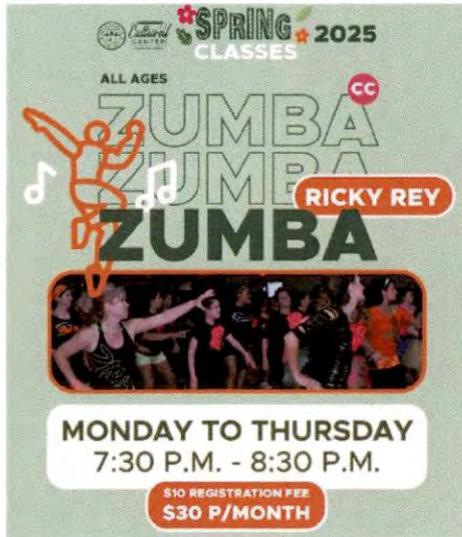
Rosca & Hot Chocolate

Until supplies last.

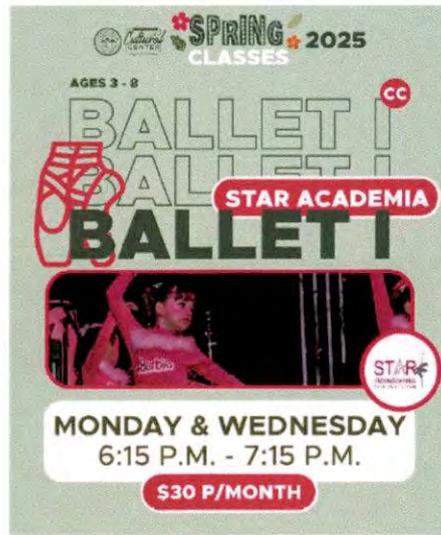
FOR MORE INFORMATION CALL
CESAR CHAVEZ CULTURAL CENTER AT (520) 341-6538

Spring Classes Schedule

On January 21, 2025, the Cultural Center began it's Spring Schedule with Zumba classes, Ballet classes, Flamenco classes and Folkloric classes.



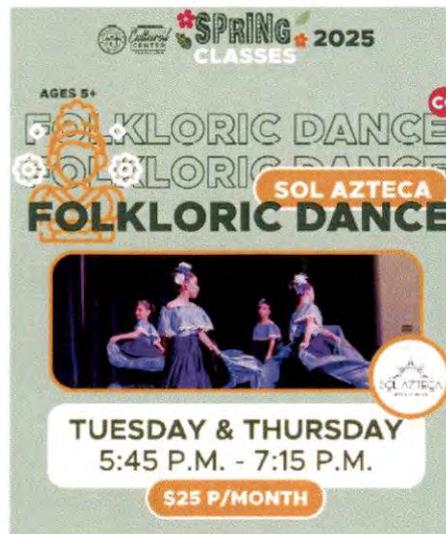
Spring 2025 CLASSES
ALL AGES
ZUMBA
RICKY REY
MONDAY TO THURSDAY
7:30 P.M. - 8:30 P.M.
\$10 REGISTRATION FEE
\$30 P/MONTH



Spring 2025 CLASSES
AGES 3 - 8
BALLET I
STAR ACADEMIA
MONDAY & WEDNESDAY
6:15 P.M. - 7:15 P.M.
\$30 P/MONTH



Spring 2025 CLASSES
AGES 5 - 9
FLAMENCO
SOL ARENA
TUESDAY & THURSDAY
4:45 P.M. - 5:45 P.M.
\$30 P/MONTH



Spring 2025 CLASSES
AGES 5+
FOLKLORIC DANCE
SOL AZTECA
TUESDAY & THURSDAY
5:45 P.M. - 7:15 P.M.
\$25 P/MONTH

Mascota Mania

Staff worked on the logistics of and planning of their first event of the year, Mascota Mania. This event will be held on Saturday, February 22, 2025 at the Joe Orduño Park starting at 9:00 am.



PARTY FOR PETS
FREE EVENT!
VACCINATIONS CONTESTS ENTERTAINMENT
FOOD VENDORS PRIZES
MASCOTA MANIA
SATURDAY
FEB 22
2025
9:00 A.M. TO 1:00 P.M.
JOE ORDUÑO PARK 865 N. PARK AVE. SAN LUIS, AZ

Recreation Department

The Recreation Department began this new year with successful sports leagues and activities.

Co-Ed Slow Pitch

In January, the Recreation Department began its third season of co-ed slow pitch, which was received with great enthusiasm. This season, ten teams registered from Yuma County. This season's league consists of one team from Yuma, another from Somerton, and eight local teams from San Luis, AZ. There are approximately 200 participants all together and games are held every Tuesday and Thursday at the Joe Orduno Park starting at 6:30 pm. This league will have its championship games the third week of February.



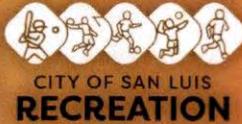
Youth Flag Football

This January, the Recreation Department restarted its Youth Flag Football program. Approximately thirty kids continue to participate in this program, ranging between the ages of seven and fourteen. There is a complete team from Harvest Preparatory Academy from the Yuma campus who travel to San Luis to be a part of this program.



Spring Schedule

At the beginning of the year, staff continued planning the spring schedule of activities for our community to enjoy. Please find below our 2025 Spring Schedule.



SPRING SCHEDULE



T-BALL LEAGUE

Ages: 3-6 years old
Start date: March 3
Mondays and Wednesdays
Fee: \$30



BASEBALL CLINIC

Ages: 7-9 & 10-12 years old
Start date: March 3
Mondays and Wednesdays
Fee: \$25



SOFTBALL CLINIC

Ages: 10-15 years old
Start date: March 3
Tuesdays and Thursdays
Fee: \$25



SOCCER LEAGUE

U4 - U16
Start date: February 24
Contact: Damian Noriega
(928)488-7353



PICKLEBALL OPEN COURT

Monday thru Thursday
Ask Equipment at Recreation Office



WOMEN'S VOLLEYBALL

Ages: 15+
Start date: March 10
Mondays and Wednesdays
Team Fee: \$200



MEN'S BASKETBALL

Ages: 16+
Start date: March 11
Tuesdays and Thursdays
Team Fee: \$250



YOUTH BASKETBALL CLINIC

Ages: 7-9 & 10-12 years old
Start date: March 12
Mondays and Wednesdays
Fee: \$25



KARATE

Ages: 3+
Start date: February 4
Tuesdays and Thursdays
Fee: \$35

REGISTER AT REC OFFICE

965 N. PARK AVE. SAN LUIS, AZ 85349

(928) 341-8536

OR EMAIL US AT:
RECSTAFF@SANLUISAZ.GOV

Youth Center

January was a good month for the Youth Center. There was a lot of more traffic and we were able to see our youth members get back to their routines. We launched our new Spring schedule offering Boxing Classes, Open Gym, Game Room, Arts & Crafts, Legos, an Elite Training Program, Movie Night and Tutoring. Having a range of activities available this Spring, give youth members the opportunity to find something of their own interest.

Classes / Activity Attendance

- Boxing Class – 25 members
- Boxing Team – 20 members
- Arts and Crafts – 5 members
- Game Room – 8 members
- Open Gym – 30+ members

2025 Safety Event

The Youth Center staff is currently working on the Safety Event for March 2025. We will be meeting with agencies in the coming weeks to finalize all details for this event. In the past two weeks, we have spoken with SLPD to go over logistics for the Safety Event. A mass email was sent at all of last years participants as well as new potential participants.



Youth Center Budget Preparations

Staff have been working on the budget for Fiscal Year 2026. Budget will be similar to this current fiscal year and we have request budget for new flooring in our lobby area, a new gator to help with transportation of equipment during events and computer and equipment to revamp the computer lab.

Upcoming in 2025

The Youth Center staff's goal for 2025 is to attract more youth members to our facility. We will continue brainstorming on making the Youth Center more accessible and attractive to our community in this digitally driven era. Please stay tuned for upcoming updates in our great facility!

Senior Center

The Senior Center in San Luis, AZ, has provided a variety of engaging activities this past month, ensuring our seniors feel comfortable, active, and connected. Our daily events included arts and crafts, exercise sessions, sewing classes, gardening, birthday celebrations, guest speakers, dance classes, movie days, bingo, live music, and nutrition workshops—all designed to promote overall well-being.

This month, we welcomed guest speakers such as Veronica Ibarra, who provided valuable insights on fraud prevention, and representatives from Onvida Health, who educated our seniors on recognizing stroke symptoms and prevention strategies.

We also celebrated Día de Reyes, where every senior enjoyed a traditional Rosca de Reyes. Additionally, we organized trips to Lin's Buffet and Paradise Casino in Yuma, AZ, where our members had the chance to relax, have fun, and enjoy delicious meals.

Along with these activities, we continue to support our seniors by providing food bank boxes, ensuring they have access to essential groceries. These boxes are brought directly to the Senior Center, making it convenient for our members to receive them.

To wrap up the month, we hosted a special birthday celebration with live music, honoring all members with birthdays in January. At our Senior Center, our top priority is creating a welcoming space where every senior can enjoy their day, stay engaged, and make lasting memories.

Services Provided by our Department

- Breakfast: 7:00 am – 9:00 am
- Lunch: 11:00 am – 12:00 pm
- Daily Transportation: Morning 7:00 am / Afternoon 12:00 pm
- Assistance to Seniors: 6:00 am – 2:30 pm (documentation, translations, filling of all sorts of applications)

Daily / Weekly or Monthly Activities

- Daily Bingo: 10:30 am – 11:00 am
- Daily Domingo: 6:00 am – 2:30 pm
- Daily Pool Games: 6:00 am – 2:30 pm
- Exercise Classes: 8:00 am – 9:00 am
- Arts & Crafts: 9:00 am – 10:00 am
- Gardening: 8:00 am – 9:00 am
- Movie Day: 9:00 am – 11:00 am
- WACOG Cares Program Utility Assistance for Seniors:
6:00 am – 2:30 pm
- Total Meals Served: 1629
- Total Attendance: 1053
- Total People Transported: 395

Special Projects / Meetings / or Other Activities

- January 06, 2025: Dia de Reyes celebration
- January 08, 2025: Food Bank TEFAP from 7:00am – 11:00am
- January 08, 2025: Human Trafficking awareness (Blue Campaign)
- January 09, 2025: Washington Federal-Veronica Ibarra from 9:00am-10:00am
- January 15, 2025: Lin's Buffet Trip from: 10:30am-12:00pm
- January 22, 2025: Onvida Health from 9:00am-10:00am
- January 31, 2025: Casino Trip from 1:00pm-6:00pm

Highlights

WACOG will be providing training staff for the new system for electricity assistance. The date is pending, but staff is ready to attend this training to assist the participating seniors and community.

Human Trafficking Awareness – January 08, 2025



Lin's Buffet Field Trip – January 15, 2025



Paradise Casino Field Trip – January 31, 2025



SAN LUIS POLICE DEPARTMENT
MONTHLY REPORT
JANUARY 2025



PERSONNEL ACHIEVEMENTS AND EMPLOYEE ACTIONS:

- The SLPD would like to congratulate Lt. Emmanuel Botello & Lt. Alan Guevara for their completion of the School of Police Staff and Command (SPSC) through Northwestern University Center for Public Safety. The SPSC is an intensive leadership and management education program that helps prepare experienced law enforcement professionals for success in senior command positions.



- The SLPD welcomes our new Volunteer Police Chaplains David Reynoso, Elida Valenzuela, and Joseph Reynoso. The SLPD Police Chaplain Program, provides immediate confidential, personal, and family counseling, incorporating non-denominational spiritual guidance and emotional support to members of the City of San Luis (COSL) Police Department, their families, and the community. Chaplains are also responsible for providing Critical Incident Stress Management (CISM) response, post-traumatic counseling, and other necessary support during crisis-related events. SLPD is happy to have them on board.



- The SLPD welcomes our two new Police Cadets Arnoldo Acosta & Paul Monge, who are scheduled to begin the Law Enforcement Training Academy on February 10th.



USE OF FORCE INCIDENTS AND FINDINGS:

- There were no UOF cases for January.

OPERATIONS/NOTABLE EVENTS:

- The SLPD is sad to announce the passing of Retired K9 Zaza. Zaza was born on June 24th, 2009, and was our SLPD's first-ever K9. She loyally served the citizens of San Luis for 10 years with her last handler and partner Sergeant Aurelio Galvan. Zaza was able to enjoy her well-deserved retirement with her partner Sergeant Galvan and his family. Zaza's life and legacy remind us of the bond that a K9 and partner share. A bond built on trust, courage, and devotion. A heartfelt thank you to the Galvan Family. Thank you for your service Zaza, rest easy.



- The SLPD hosted its Annual Legal Update training, which was provided by our new Legal Counsel, Advisors, and Trainers, Attorneys Eric Edwards & Bill Amato. The firm currently serves as legal counsel to 20+ municipal and collegiate police departments in Arizona and the Arizona Association of Chiefs of Police. In addition to legal advice and training, Edwards & Amato review and provide feedback on policy preparation.

COMPLAINTS AND FINDINGS:

- None

GRANTS MANAGEMENT:

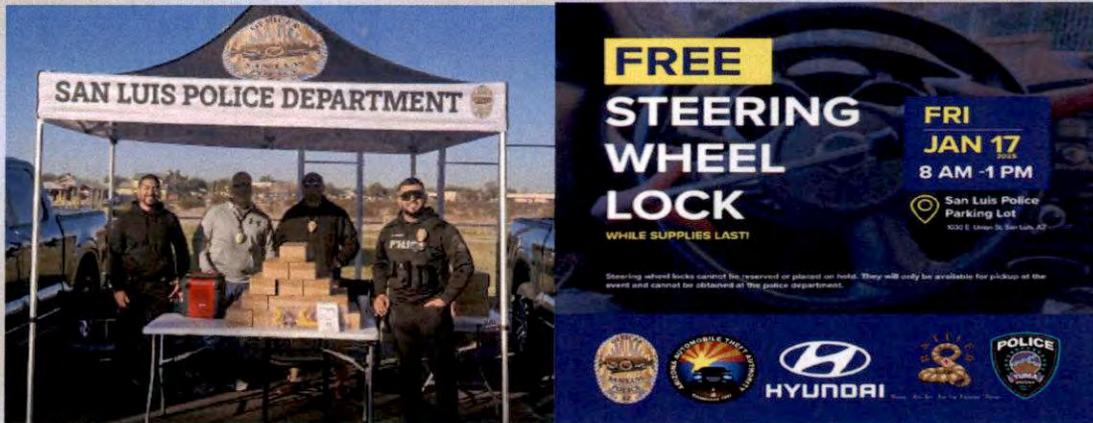
- Reimbursement requests for OPSG were submitted up to 12/13/2024.
- SLPD continues to deploy for DUI and STEP details through our GOHS grant, ext deployments are scheduled for March during St. Patrick's Day.
- SLPD continues to make purchases using the funds from our Border Security Grant funds.
- SLPD was awarded \$956,478 from the Department of Public Safety Local Border Support Grant and is scheduled for City Council review/approval on March 12, 2025.
- SLPD was awarded \$956,478 from the Department of Public Safety Local Border Support Grant and is scheduled for City Council review/approval on March 12, 2025.
- In partnership with the Gadsden Elementary School District (GESD) #32, two School Resources Officers will be assigned to San Luis Middle School and Southwest Junior High School, through a School Safety Grant Fund awarded to GESD 32 in the amount of \$269,703.68. The item is scheduled for review/approval during the March 26, 2025, City Council meeting.

BUDGET SUMMARY:

- For FY25, SLPD has expended 61% of our annual budget and is currently working on FY26 budget planning.

COMMUNITY OUTREACH/ SPECIAL EVENTS:

- The SLPD, in collaboration with the Yuma Police Department, Arizona Department of Public Safety RATTLER Task Force, Arizona Automobile Theft Authority, and Hyundai Corp, for hosting the free steering wheel-lock giveaway to the residents of San Luis.



- The SLPD participated in the Human Trafficking Awareness Day, along with members of the COSL.



RECRUITING/HIRES/RETENTION/DEPARTURES:

- One (1) police recruit position remains open. Two Recruits will begin the LETA Academy on February 10th, 2025
- One (1) lateral police officer is scheduled to begin employment with the COSL SLPD on February 10th, 2025.
- Two (2) TEO positions remain open, 1 position is being occupied by Precision and a TEO will begin on February 10th, 2025.
- Two (2) Communications Officer positions remain open and the selection process remains active.

VEHICLE PURSUITS AND FINDINGS:

- None

AWARDS AND RECOGNITIONS:

- None

MONTHLY INCIDENT/CRIME REPORT:

The incident/crime report is broken down into four (4) types of reports: 1 - Calls for Services - All calls reported by citizens and received at the Communications Center. 2 - Officer Initiated Calls - Contacts reported by officers while patrolling. 3 - Accidents - Accidents that occurred in city limits and cases taken by an officer. 4 - Actual Cases Taken by Officers - Reports taken by officers, crime/incident determined by an officer as reported by a citizen - from the calls of service received.

The Monthly Incident Calls for Service (CFS) count is listed below as reported by citizen(s) (Initiated as a CFS).

INCIDENT CALL TYPE	JAN	TOTAL
711	77	77
911 Call	353	353
Abandoned Vehicle	58	58
Accident	69	69
Alarm Residential	4	4
Animal at Large	95	95
Animal Related	24	24
AOD-Assist Other Department	35	35
Arrest on Warrant	19	19
Assault	3	3
Attempt to Locate	8	8
Court Order Violation	5	5
Criminal Damage	15	15
Deceased Animal	12	12
Disabled Vehicle	25	25
Disturbance	38	38
Field Interview	110	110
Noise Disturbance	35	35
Other	36	36
Parking Violation	86	86
Private Tow	21	21
Public Assist PD	41	41
Traffic Incident	18	18
Traffic Stop	518	518
Welfare Check	22	22
10-40 Courtesy	1	1

Alarm Commercial	21	21
Animal Bite-Dog	1	1
Animal Bite-Other	1	1
Burglary	2	2
Child Molestation	1	1
City Code	1	1
Civil Matter	25	25
Civil Standby	2	2
Court Assist	2	2
Custodial Interference	6	6
Cybertips	1	1
Driving under the Influence	1	1
Drug Offense	13	13
Flag Down	34	34
Foot Patrol	3	3
Found Person	2	2
Found Property	4	4
Fraud	3	3
Harassment	15	15
Identity Theft	7	7
Incorrigible Juvenile	1	1
Indecent Exposure	1	1
Information Received	6	6
Littering	2	2
Located Missing Person	2	2
Loitering	1	1
Lost Property	4	4
Missing Person-Overdue	7	7
New Call	1	1
Notification	3	3
Other	6	6
Open Door/Window	2	2
Prowler	2	2
Reckless Driver	34	34
Recovered Stolen Vehicle	1	1
Repair Order	8	8
Repossession	35	35
Runaway Juvenile	3	3
Sexual Offense	2	2
Shoplifting	6	6
Shots Fired	3	3
Stationary 28	2	2
Stolen Property	4	4
Stolen Vehicle	6	6
Suspicious Activity	11	11

Suspicious Subject	15	15
Suspicious Vehicle	6	6
Tagged Vehicle	1	1
TEST PD	1	1
Theft	15	15
Threats	6	6
Traffic Control	39	39
Trespass	7	7
Truancy	1	1
Walk In PD	11	11
Grand Total	2128	2,128

Officer Initiated Calls – Out of the Incident Reports (calls), the types below are calls initiated by the Officer, not by public request.

CALL TYPE	JAN	TOTAL
Field Interview	110	110
Traffic Stop	518	518
Grand Total	628	628

Tickets - Breakout Type

TYPE OF TICKET	JAN	TOTAL
Civil Traffic	140	140
Criminal Citation	13	13
Parking	39	39
Written Warning	10	10
Animal Control/Warning	6	6
Citation	1	1
City Code	5	5
Criminal Traffic	13	13
Repair Order	9	9
Grand Total	236	236

Accidents

ACCIDENT TYPE	JAN	TOTAL
Hit and Run - No Injuries	3	3
Hit and Run - PP - No Injuries	2	2
Pedestrian - Injuries	1	1
Vehicle - Injuries	1	1
Vehicle - No Injuries	25	25
Grand Total	32	32

ACCIDENTS	JAN	TOTAL
Fatal Traffic Crashes	0	0
Alcohol-related Crashes	1	1
Speed-related Crashes	0	0
Grand Total	1	1

Top 10 Accident Intersections for 2024	# of Accidents (YTD)
N MAIN ST @ E CESAR CHAVEZ BLVD	4
E B ST @ N 4TH AVE	1
E B ST @ N WILLIAM BROOKS AVE	1
E CESAR CHAVEZ BLVD @ N 4TH AVE	1
E CESAR CHAVEZ BLVD @ N 8TH AVE	1
E LOS OROS ST @ N MERRILL AVE	1
N 10TH AVE @ E CESAR CHAVEZ BLVD	1
N HIDALGO AVE @ N MAIN ST	1
N MAIN ST @ N BEACH ST	1
S AVE B @ E CESAR CHAVEZ BLVD	1

Cases Taken by Officers

Cases Taken are actual police reports that document and detail all the facts, circumstances, and timeline of events surrounding an incident. This section, Cases Taken, is a live document that will update all existing months within the report as officers complete their investigations/reports.

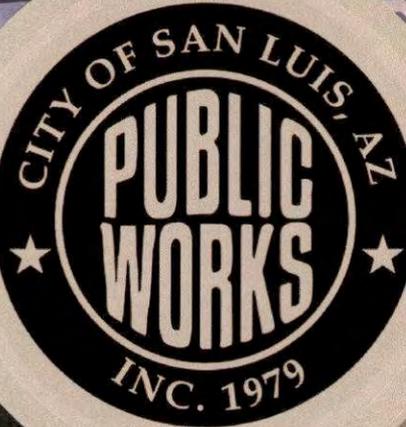
REPORT TYPE	JAN	TOTAL
Disturbance	4	4
Abandoned Vehicle	7	7
Accident	26	26
Accident / Traffic Collision	4	4
Arrest on Warrant	13	13
Assault	4	4
Assist Other Department	1	1
Burglary	4	4
Child Molestation	1	1
Court Order Violation	3	3
Criminal Damage	7	7
Disorderly Conduct	4	4
Domestic Disturbance	6	6
Drug Offenses	3	3
DUI	3	3
Fraud	1	1
Information Report	5	5
Located Missing Person	2	2
Missing Person	1	1
Motor Veh Collision	3	3
Motor Veh Collision-Injury	1	1

Recovered/Stolen Vehicle	1	1
Sexual Offense	3	3
Shoplifting	4	4
Taking Identity of Another	1	1
Theft	6	6
Theft of Vehicle	1	1
Traffic Offense	6	6
Trespass	3	3
Grand Total	128	128

PUBLIC SAFETY ANSWER POINT (PSAP) CALL SUMMARY:
Call count of calls taken by our communication center.

TYPE	TOTAL
911 Calls	999
Admin Calls	2,011
Walk-Ins	59
PD Calls	2,127
FD Calls	452

**MONTHLY
REPORT**



**PUBLIC WORKS
DEPARTMENT**

JANUARY 2025

PUBLIC WORKS ADMIN

Water Division

- Well Site 5 New Well and Filtration System - Under Construction
- Well Site 7 new water storage tank - Under Construction
- Well Site 6 Storage tank rehabilitation - Under Construction
- Cesar Chavez Blvd. Water Main Improvements - Partnered with Engineering
 - Combination of contracted out work & in-house work by water dept.

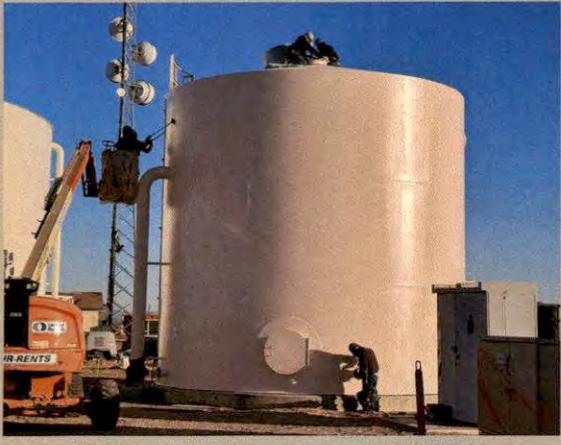
Highway Users

- Co. 22nd & 4th Ave Traffic Signal Installation
 - Council approved
 - Awarded to Westmoor Electric
 - Work to begin 2/18/25
- Co. 22nd & 4th Ave Traffic Signal Intersection Improvements
- Co. 22nd & Sidewinder Traffic Signal
- 10th Ave Widening
 - Awarded to Dahl Robbins & Assoc.
 - 60% design complete



Wastewater Division

- Cesar Chavez Blvd. Wastewater System Improvements - Partnered with Engineering
- West Wastewater Treatment Plant Expansion - Design and Pre-construction services
- East Wastewater Treatment Plant Improvements - Under construction
- Lakin Lift Station Rehabilitation Project
 - In-house work by wastewater dept.



WATER DIVISION

Promptly attended to ALLO calls regarding water main closures and openings due to broken lines at the following locations:

Our water division received a total of 309 AZ Blue State tickets.

- 1640 Bienestar Ln.
- 683 Ppep Dr.
- 121 Gutierrez Ave.
- 1114 Beach St.
- 683 William Brookes Ave.
- 1089 Sinoff Ave.
- 1597 Arizona St.
- 1466 Arden Ave.
- 1378 Arden Ave.
- 247 Cuahutemoc St.
- 875 West Canal Dr.
- 261 Cuahutemoc St.

To meet ADEQ requirements, water samples for free chlorine were collected to ensure compliance with regulations.

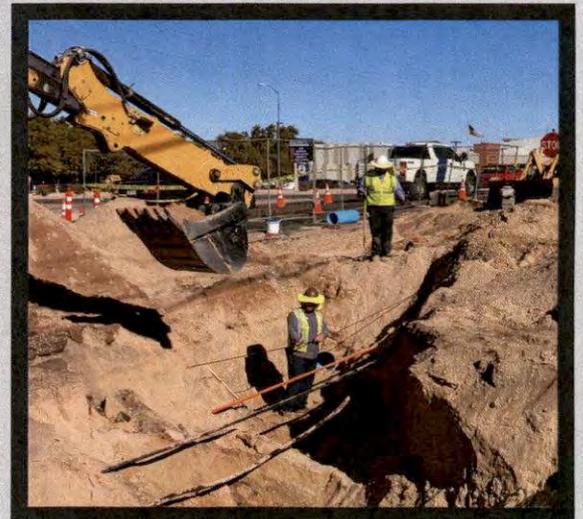
1" meters were installed at Cesar Chavez Blvd to prevent future leaks and broken lines.

For water treatment, we maintained daily distribution samples and monitoring to ensure the quality of our water.

Miscellaneous Projects

The water division continued inspecting and flushing fire hydrants, as well as inspecting water main valves in the following subdivisions:

- Wendy's Restaurant
- Los Mezquites 4 Subdivision
- Medical Clinic & MDV
- Plaza Colibri Food Court
- Bienestar 10 Townhomes
- Cesar Chavez Blvd.



WASTEWATER DIVISION

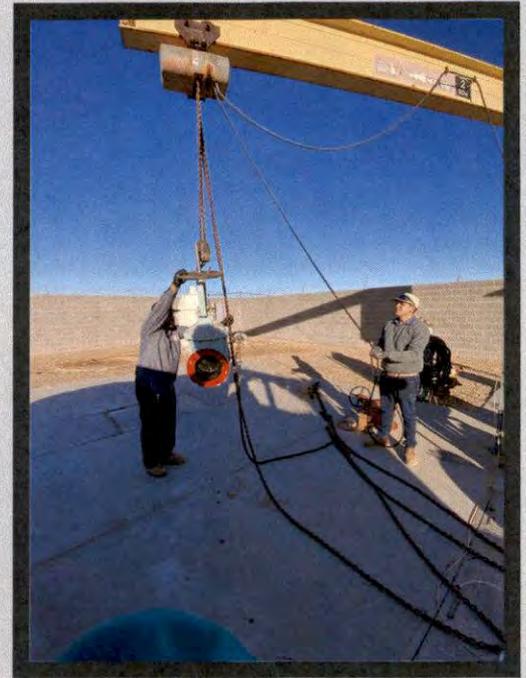
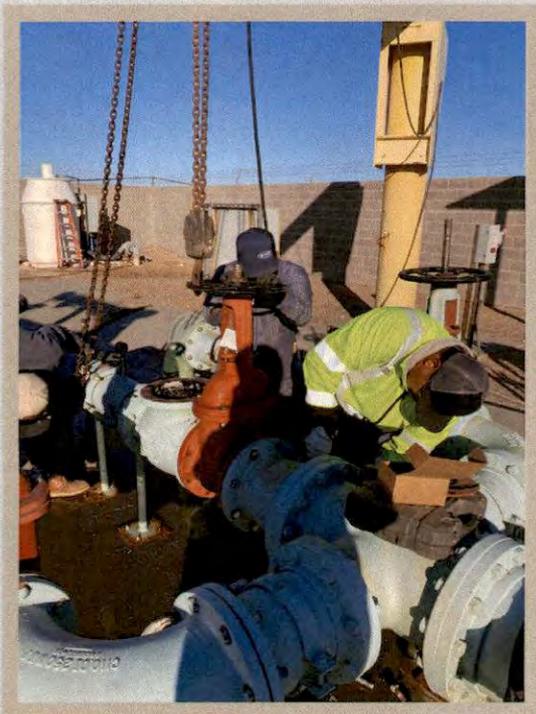
Miscellaneous Projects

WW Treatment Plant:

- Improvements and new equipment installation in progress at East WWTP
- Rotamat out of service at East WWTP
- Replaced basin 1 pump with Digester 1 pump at East WWTP

Collection:

- Potholing done at Escondido lift station area to locate sewer line
- Replaced the motor for hoist installed at lift station #300
- East Mesa LS pump #2 gate valve replaced



Our wastewater division received a total of 291 AZ Blue State tickets.

To meet ADEQ requirements, water samples from both treatment plants are being sent for testing.

The wastewater division assisted with CCTV inspections, cleaned laterals, and managed odor control.

Routine maintenance and inspections were conducted at our two treatment plants and 12 lift stations.

Yuma County Landfill
Dry Sludge: 13.68 tons
Grit: 0 tons

FACILITIES DIVISION



DBG Flooring repaired a total of 18 places that had carpet lifting, no longer making it a hazard.

The facilities division is performing routine building repairs as needed.

Inspections of various buildings are performed frequently and responded to requests made from several departments.



Ecoenergy Solutions finished with the Duct Cleaning Project at City Hall.



ASSA ABBLOY fixed door at rear fire department.

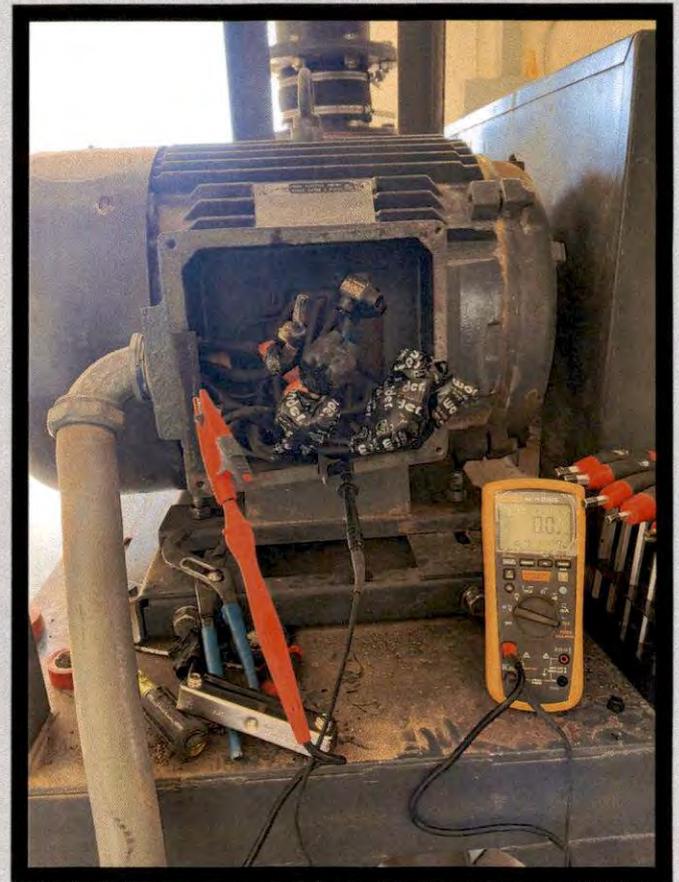
Building Maintenance

- **Pest Control Services on a monthly basis**
- **Light bulbs and ballasts replacements**
- **Daily cleaning and disinfecting offices**
- **Use of sweeper to clean city building parking lots**

ELECTRICAL DIVISION

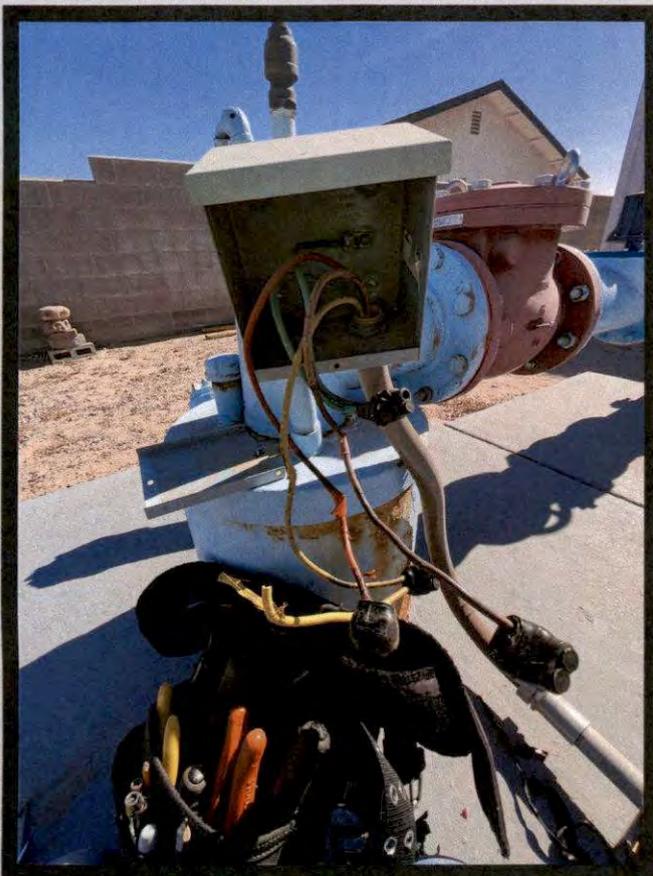
Water

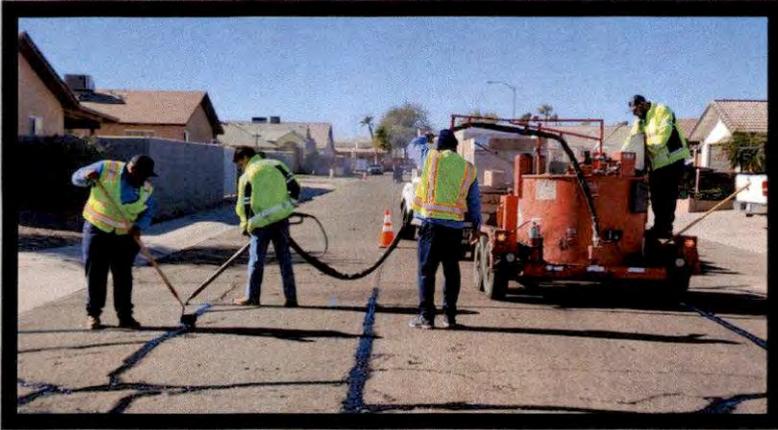
- Troubleshoot bray valve, booster pump #2, well #7, and MCC ramada lights
- Worked on electrical quotes to restore power at chlorine rooms at several well sites & quote to replace PLC UPS
- Disconnected water level transducer from storage tank at Well Site #6



Wastewater

- Troubleshoot:
 - Chlorine room, ramada, and blower building lights. Removed and replaced light bulbs.
 - Aeration blower #3, odor control vapex, pump #1 and pump #2
- Assisted:
 - DVPS Co. checking automatic transfer switch, general & load bank, and assessment to add a generator
 - MGC Co. going over new expansion project
 - D&H Co. to install crane lift
- Worked on electrical quotes for chlorine rooms
- Removed and replaced an overlay relay for pump #1 and starter

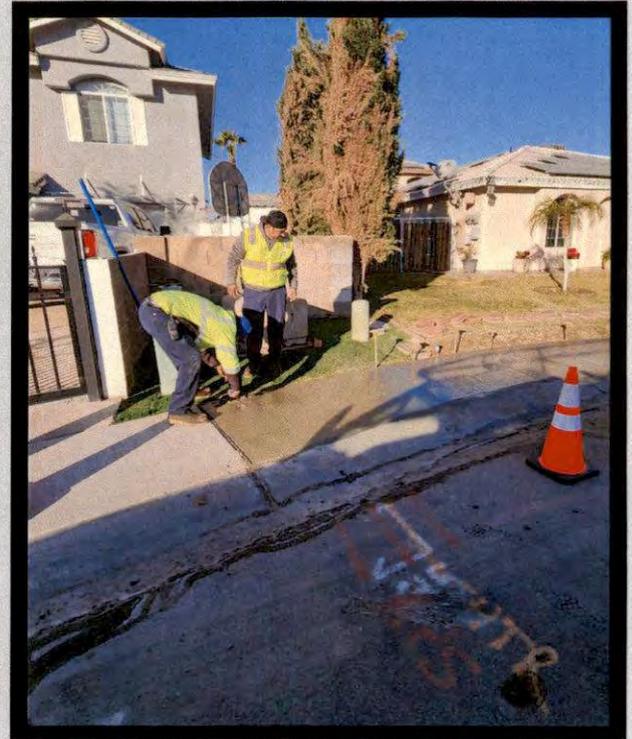




HIGHWAY USERS DIVISION

Maintenance/Repairs/Daily Tasks

- Assistance for Traffic Control for the Water Department
- Crack Seal in various city streets
- Sidewalk repairs in various areas
- Covered potholes on city streets in various areas
- Covered graffiti at various areas



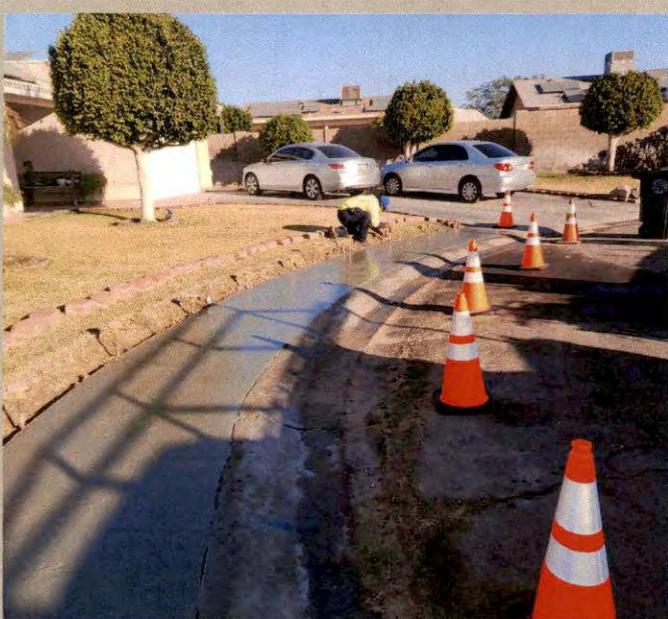
Removed Excessive dirt/trash

- 24th AVE
- Union St
- County 24th
- County 22nd
- San Luis Ln

The water truck continues its regular routes, as well as servicing additional areas as needed.

Our highway division has performed sidewalk repairs using quick patch concrete at multiple locations.

16.5 yds of concrete were used



SOLID WASTE DIVISION

Our SW Crew collected a total of 1,252.40 tons of residential and commercial solid waste.

Solid Waste Routes

- ***Monday & Thursday***
- ***Tuesday & Friday***



All Solid Waste trucks are serviced and washed on Wednesdays.

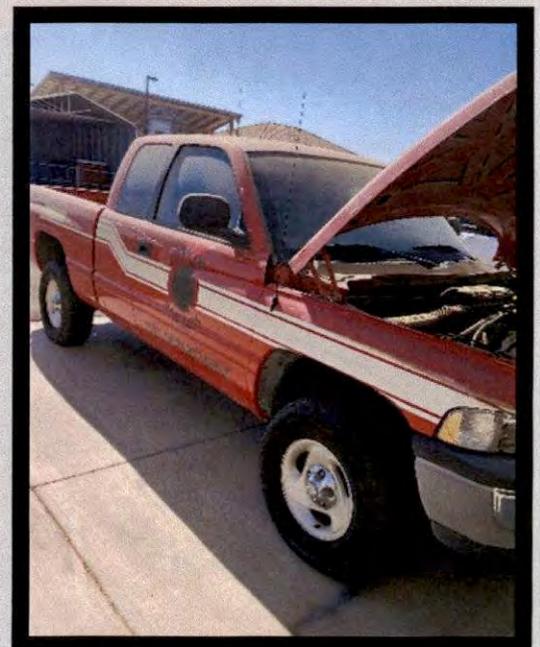


FLEET SERVICES DIVISION

119 vehicles were serviced for the month of January

Fleet Services attended to 12 Service Calls

2 vehicles are waiting on parts



Sweeper Route - January 2025

All logs available upon request.

Week of
1/1-1/3

Sidewinder Rd. to 10th Ave. (South of Co. 22nd St.)

Quintero Ave.	Torres St.	Ajaime St.	Sauceda St.	T.Luna St.	De La Vara Ave.	9th Ave.
Silva St.	Nydia Ave.	Krystal St.	Nickey St.	Torres St.	Rangel Ave.	Cristina St.
Georgina St.	Leandro Ave.	Dolores Ave.	Rangel Ave.	Montes Ave.	Zamora Ave.	Mendez St.
Beas St.	McGrady Ave.	Sandez Ave.	Cabello Ave.	Villareal Ave.	Stephens St.	Black St.
Ruiz Ave.	Lopez St.					

Rancho Los Oros & Los Portales

Ramona St.	Patricia St.	Genevive St.	Virginia St.	Nancy St.	Los Valles St.	Los Cerros St.
Las Praderas St.	El Chamizal St.	Los Montes St.	Los Portales Ave.	Los Corrales Ave.	San Felipe St.	Rio Sonora St.
Independence St.	Adobe St.	Aquila St.	Villa St.	Zapata St.	L.T. Hombres St.	Merrill Ave.

4th Ave. to 6th Ave.

Kennedy Ln.	'D' St.	Bienestar Ln.	'C' St.	Babbitt Ln.	'B' St.	6th Ave.
4th Ave.	4th Dr.					

Mesa St. to 4th Ave.

Mesa St.	Archibald St.	W. Brooks Ave.	2nd Ave.	4th Ave.	4th Pl.	Washington Ln.
San Luis Ln.	Urtuzuastegui St.	'B' St.	'C' St.	'E' St.	'F' St.	

Bienestar #11 & #12 - Belleza Del Desierto #1 & #2

Emmanuel Ave.	E.Salazar Pl.	San Gerardo Ln.	Santa Sophia St.	Santa Anna Pl.	Santa Rosalina Ln.	San Antonio St.
San Diego St.	San Gabriel St.	Santa Palmira St.	Plumeria Ave.	San Marcos St.	Agave Ave.	Saguaro Ave.

Week of
1/6-1/10

4th Ave. to 8th Ave. (North of CC Blvd.)

4th Ave.	4th Dr.	Ed Pastor Ave.	McCain Ave.	Deconcini Ave.	Sinoff Ave.	5th Ave.
5th Dr.	California St.	Liberty St.	America St.	Guerrero Ave.	6th Ave.	Union St.

Los Portales / Los Jardines

Juarez St.	Merrill Ave.	Cuauhtémoc St.	F St.	E St.	D St.	Clavel Dr.
Mirasol Ave.	Gladíola Dr.	Rosa Ave.	Los Jardines Ave.	Teresitas Ave.	Orquidea Ave.	West Canal Dr.
C St.						

Los Alamos

Los Alamos St.	Aguirre St.	Galindo St.	Uribe St.	Bermudez St.	Peralta St.	Edais St.
Marquez Ave.	David Riedel Blvd.	Spencer Ave.	Barrios Ave.	Heredia Ave.	Hurtado Ave.	Vega Ave.
Garcia Blvd.	Gonzalez Ave.					

Santa Ceceilia #1 & #2 and Bienestar #10

Aracely St.	Ortega St.	Hoyos St.	Nadine St.	Jeft St.	Jaxon St.	Co. 24th St.
19th Ave.	Jenkins Ave.	Ave. F	Emanuel Ave.	Aramely Ave.	Santa Palmira St.	San Marcos St.
San Diego St.	San Gabriel St.	San Fernando St.	Christian Ave.			

Los Olivos Dr. 8th Ave. - 10th Ave

San Pedro St.	Los Olivos Dr.	San Francisco St.	Julian St.	E. Rolish St.	Garcia Ln.	Gonzalez Dr.
Bernal Dr.	9th Ave.	Terrazas Dr.	Montana Dr.	Figueroa Dr.		

Week of
1/13-1/17

Ave. F to 20th Ave. (south of San Francisco St.)

Emmanuel Ave.	Christian Ave.	19th Ave.	20th Ave.	San Francisco St.	Los Olivos Dr.	San Pedro St.
Monreal Ln.	Udall Ln.					

Garcia Ln. to 10th Ave. (South of Cesar Chavez Blvd.)

Garcia Ln.	Babbitt Ln.	'C' St.	Bienestar Ln.	'D' St.	Kennedy Ln.	9th Ave.
Fuentes Dr.	Ruby Ln.	Deena Dr.	Carrie Dr	10th Ave.		

6th Ave. - 8th Ave. (South of 'B' St.)

Washington Ln.	San Luis Ln.	Udall Ln.	Monreal Ln.	San Pedro St.	Los Olivos Dr.	San Francisco St.
San Pablo St.	6th Pl.	7th Ave.	San Juan Ln.	Ppep Dr.	8th Ave.	

Garcia Ln. - 10th Ave. (North of U St.)

Garcia Ln.	Monreal Ln.	Udall Ln.	Monreal Ln.	San Pedro St.	Los Olivos Dr.	San Francisco St.
Sanchez Dr.	Fuentes Dr.	8th Ave.	San Juan Ln.	Ppep Dr.	9th Ave.	

Santa Cecilia #3 & #4 (20th Ave - 21st Ave)

Monreal Ln.	San Pedro Ln.	Los Olivos Dr.	San Francisco St.	Aracely St.	Ortega St.	Hoyos St.
Nadine St.	Jett St.	Agave Ave.	Saguaro St.	20th Ave.	21st Ave.	

Week of
1/21-1/24

Ave F. (West of Ave. F)

R. Dodge Ave.	Dancil St.	Gutierrez Ave.	Hernandez St.	J. Harper Crt.	Escamilla Crt.	F. Sandoval Crt.
B. Holcom Pl.	Los Olivos Dr.	Harris Ave.	Emalie St.	Rolish St.	Blanca St.	C. Torres Crt

Plaza I, II, Rio Seco & Escondido

Beach St.	Escondido St.	Arden Ave.	Bentu Ave.	Cadena Ave.	Dimas Ave.	Piceno Dr.
Guiu Dr.	Lakin Dr.	Manzanita Dr.	Estrella Dr.	Dominguez Dr.	Sierra Vista Dr.	La Madera Dr.
Santa Fe Dr.	Rio Seco St.	Arena St.	Sol Ave.	Las Brisas Blvd.	Marea St.	Rio Seco St.
Ocotillo St.	Coyote Ave.					

6th Ave. to Ppep Dr.

Kennedy Ln.	'D' St.	Bienestar Ln.	'C' St.	Babbitt Ln.	'B' St.	6th Dr.
7th Ave.	Ppep Dr.	6th Ave.				

Ave F. (West of Ave. F)

I. Solorio Crt.	R. Grijalva Crt.	A. Aguirre Crt.	E. Lopez Crt.	J. Napolitano Blvd.	F. Padilla Ave.	Udall Ln.
Monreal Ln.	San Pedro St.					

Los Mezquites

San Luis Ln.	Udall Ln.	Monreal Ln.	San Pedro St.	Los Olivos Dr.	San Francisco St.	Ortega St.
22nd Dr.	23rd Ave.	23rd TRL	24th Ave.			

Week of
1/27-1/31

Sidewinder Rd. to 10th Ave. (South of Co. 22nd St.)

Quintero Ave.	Torres St.	Ajaime St.	Sauceda St.	T.Luna St.	De La Vara Ave.	9th Ave.
Silva St.	Nydia Ave.	Krystal St.	Nickey St.	Torres St.	Rangel Ave.	Cristina St.
Georgina St.	Leandro Ave.	Dolores Ave.	Rangel Ave.	Montes Ave.	Zamora Ave.	Mendez St.
Beas St.	McGrady Ave.	Sandez Ave.	Cabello Ave.	Villareal Ave.	Stephens St.	Black St.
Ruiz Ave.	Lopez St.					

Rancho Los Oros & Los Portales

Ramona St.	Patricia St.	Genevive St.	Virginia St.	Nancy St.	Los Valles St.	Los Cerros St.
Las Praderas St.	El Chamizal St.	Los Montes St.	Los Portales Ave.	Los Corrales Ave.	San Felipe St.	Rio Sonora St.
Independence St.	Adobe St.	Aquila St.	Villa St.	Zapata St.	L.T. Hombres St.	Merrill Ave.

4th Ave. to 6th Ave.

Kennedy Ln.	'D' St.	Bienestar Ln.	'C' St.	Babbitt Ln.	'B' St.	6th Ave.
4th Ave.	4th Dr.					

Mesa St. to 4th Ave.

Mesa St.	Archibald St.	W. Brooks Ave.	2nd Ave.	4th Ave.	4th Pl.	Washington Ln.
San Luis Ln.	Urtuzastegui St.	'B' St.	'C' St.	'E' St.	'F' St.	

Bienestar #11 & #12 - Belleza Del Desierto #1 & #2

Emmanuel Ave.	E.Salazar Pl.	San Gerardo Ln.	Santa Sophia St.	Santa Anna Pl.	Santa Rosalina Ln.	San Antonio St.
San Diego St.	San Gabriel St.	Santa Palmira St.	Plumeria Ave.	San Marcos St.	Agave Ave.	Saguaro Ave.



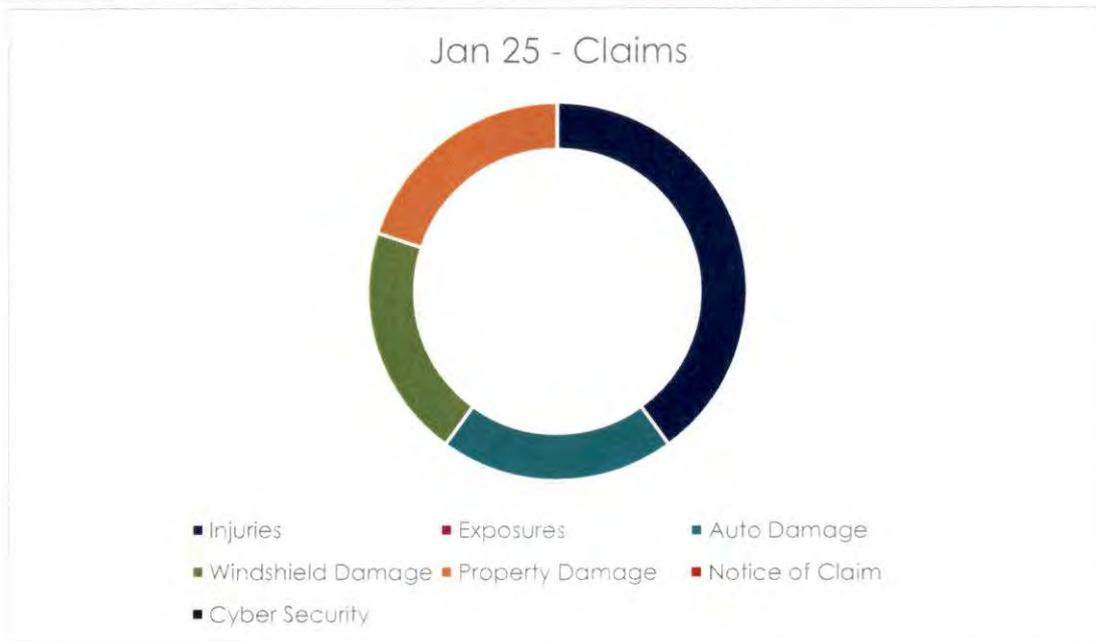
CITY OF SAN LUIS, AZ
**HUMAN RESOURCES
DEPARTMENT**
YOUR FUTURE BEGINS HERE.

RISK MANAGEMENT OPERATIONS REPORT

JANUARY 2025

CITY OF SAN LUIS | 800 E Cesar Chávez Blvd. San Luis, AZ 85349 | www.sanluisaz.gov

TOTAL CLAIMS REPORTED	
Injuries	2
Exposures	0
Auto Damages	1
Windshield Damages	1
Property Damages	1
Notice of Claims	0
Cyber Security Claims	0
TOTAL	5



HAZARD ASSESSMENTS

City Hall Conference Rooms – Maximum Occupancy Totals

- The updated recommended maximum occupancy limits for the City Hall conference rooms have been reviewed and assessed by our Building Inspector for final approval and recommendation. The new occupancy evaluations will be displayed in each City Hall conference room by our Safety Officer.
- This is essential for safety, helping to prevent overcrowding, as well as ensure compliance with building

codes, and support proper emergency evacuation procedures.

Municipal Court Employee Parking/Electric Gate Access Procedures

- Risk established procedures when accessing the employee parking/electric gate access at the Municipal Court.
- Safety procedures for employee parking and electric gate access help prevent accidents, ensure secure entry, and protect both employees and property. They can help reduce risks like vehicle collisions or unauthorized access, creating a safer work environment.

**IN-PERSON
SAFETY TALKS – JANUARY 2025**

Department	Topic
Parks Grounds	Safe Lifting
Facilities	Safe Lifting
Wastewater	Safe Lifting
Fleet	Safe Lifting
Hwy Users	Safe Lifting
Water	Safe Lifting
Solid Waste	Safe Lifting

**ONLINE (EMAIL)
SAFETY TALKS – JANUARY 2025**

Department	Topic
All City Personnel	Safe Lifting

JANUARY 2025 TRAINING - ONLINE

Department	Topic
All City Employees/Safe Personnel	Cell Phone Use in the Workplace
All City Employees/Safe Personnel	Defensive Driving

JANUARY 2025 TRAINING - IN PERSON

Department	Topic
Hwy Users & Solid Waste	Driving Safety – Safe Personnel
Facilities	Driving Safety – Safe Personnel
Wastewater West & East	Driving Safety – Safe Personnel
Parks Grounds	Driving Safety – Safe Personnel
Fleet	Driving Safety – Safe Personnel
Police Admin	Safe Personnel Full Administrator Access Review
Human Resources & IT	Housekeeping

JANUARY 2025 – INJURY AND ACCIDENT INVESTIGATIONS

Date	Department
JANUARY 10, 2025	San Luis Police Dept/Dog Bite
JANUARY 22, 2025	Highway Users Division/Sprain, Strain

JANUARY 2025 – PROPERTY DAMAGE INVESTIGATIONS

Date	Department
JANUARY 10, 2025	Municipal Court Gate Damage
JANUARY 12, 2025	San Luis Police Department Vehicle Damage

NEW HIRE SAFETY ORIENTATION

Date	New Hires
January 15, 2025	3
January 30, 2025	4

MAJOR PROJECTS

SAFETY & RISK MANAGEMENT

- **Battery Recycling Process Review with Yuma Lowe's**
 - The alkaline battery recycling event for city departments was held on December 20, 2024. While the turnout was lower than anticipated, some batteries were safely turned in according to the recommended precautions. The drop-off period ended on January 31, 2025, and the collected batteries were recycled accordingly.

- **Year End Risk Management Division Council Presentation**
 - Risk Management gave its annual division presentation to the City Council providing an update of the division's programs and projects for 2024.
- **OSHA Hazard Communication Training**
 - Risk Management is coordinating Hazard Communication Training in collaboration with an OSHA representative to be held on February 20th.
 - Hazard Communication training is important because it ensures employees are aware of potential chemical hazards they may encounter in the workplace. This training can help reduce the risk of accidents, injuries, and long-term health problems while also ensuring compliance with regulatory standards.
- **Forklift Training**
 - Risk Management is coordinating an in-house forklift training course for 33 employees in collaboration with Baker Services.
 - Forklift certification is important and required for employees who operate a forklift as part of their duties. This certification ensures that employees have the necessary skills and knowledge to operate the equipment safely. This certification also ensures that the City complies with safety regulations, such as OSHA standards, and creates a safer work environment for everyone.
- **OSHA Quarterly Inspection Coordination**
 - Risk Management is coordinating with OSHA to arrange the next quarterly OSHA PEPP Program Inspection, which will be conducted at our Solid Waste Facility, East Wastewater Plant, and Public Works Warehouse. This inspection is scheduled to take place on February 27th.
- **OSHA 300 Year End Reporting and Posting – Annual Year End Process**
 - Risk is currently working on the annual year end process as required by OSHA.
 - Employers must record all work-related injuries and illnesses on the OSHA 300 log if they result in death, days away from work, medical treatment beyond first aid, or other specified criteria.
 - The city must complete and post the OSHA 300A summary by February 1 to April 30 of each year at each City establishment.
- **Risk Management Budget Preparation and Review Meeting**
 - Risk Management, in collaboration with all departments, is actively working on reviewing the new fiscal year budget and preparing along with Administration and Finance to assess the departmental budget.

- **Other**

- On January 11, 2025, Risk Management volunteered at the City of Yuma's Hazardous Waste Collection event. This event is a City of Yuma organized initiative where residents of the Yuma County can safely dispose of harmful substances like chemicals, paints, batteries, and electronics. These events are important because they prevent hazardous materials from being improperly discarded, reducing environmental pollution and protecting public health.
- On January 9, 2025. Attended the AGSA (Arizona Governmental Safety Association) Web-meeting. The AGSA is an organization that provides safety resources, training and support to public entities in Arizona. Its goal is to help local governments and public agencies improve workplace safety, reduce risks, and comply with safety regulations to protect employees and the community.

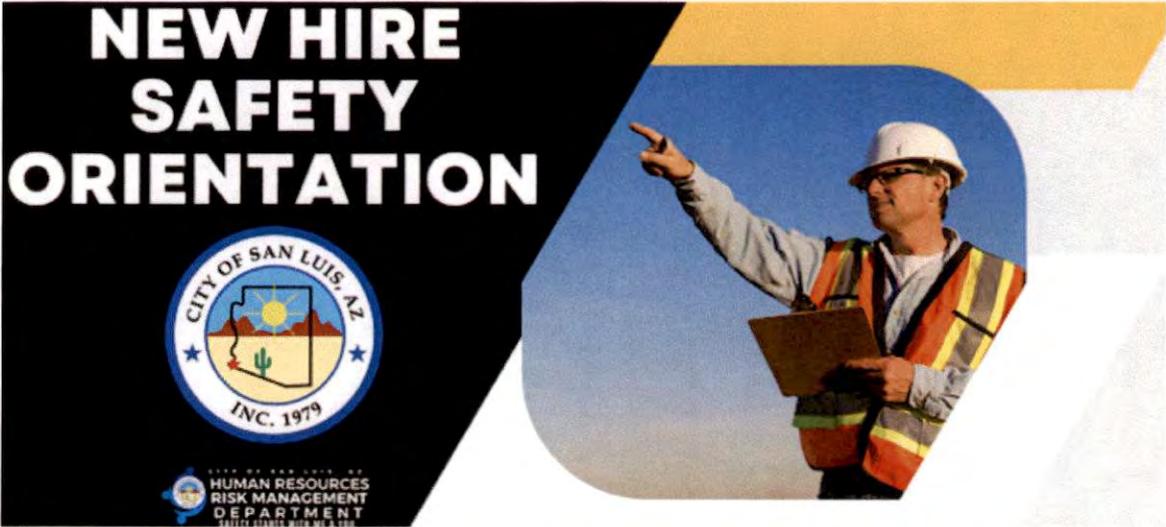
CITY OF YUMA HAZARDOUS WASTE COLLECTION AND BATTER COLLECTION PROGRAM



IN-PERSON TRAINING – DRIVING SAFETY (SAFE PERSONNEL)



NEW HIRE ORIENTATIONS – JANUARY 2025



JANUARY SAFETY TALK – SAFE LIFTING



HUMAN RESOURCES
RISK MANAGEMENT
DEPARTMENT
SAFETY IS NOT AN OPTION

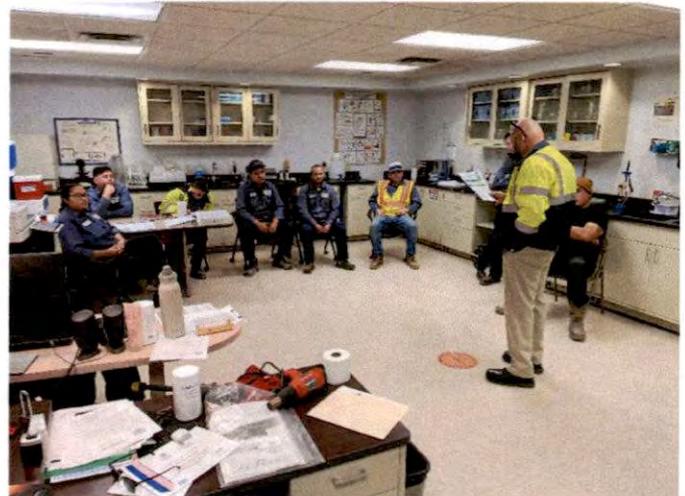
The DON'Ts and DOs of SAFE LIFTING

• DON'Ts •

-  **DON'T** try to handle bulky loads alone, leaning the weight against your torso.
-  **DON'T** lift with your back, curving your body to grab and lift loads from the ground.
-  **DON'T** haul heavy, hazardous loads that require an intense amount of strength.

✓ DO'S

-  **DO** utilize more than one worker to lift and move bulky loads.
-  **DO** lift with leg muscles, keeping your back straight while bending your knees.
-  **DO** use equipment such as dolly's, hand trucks, and forklifts to safely lift heavy loads.





San Luis Municipal Court

January 2025 Monthly Update

Events:

- None

Court Security Count:

- 1,496 patrons visited the courthouse
- 24 law enforcement checked in
- 25 events where contraband was located

Meetings:

- Attended Department Head Meetings
- Had a Criminal Justice Coordination Meeting with San Luis Police Department, the City Prosecutor's Office, Defense counsel, City Attorney, and JP#2
- Court Administrator attended monthly state Limited Jurisdiction Court Administrator meeting
- Met with the City Engineer regarding necessity of new courthouse and reviewed design quote

Revenue:

- See spreadsheet on the next two pages containing the Municipal Court's end-of-the-month report

Updates:

- Hired a Court Clerk II

Trainings:

- Court Staff received training on DPS disposition reports
- Judge Figueroa attended the Legislative Teleconference hosted by the AOC
- Court Staff received training on the SLMC city website

Period Covered: January 2025
 Prepared by: Alejandra Peru
 Title: Court Administrator
 Prepared date: 2/11/2025

GL ACC NUM	CODE	GL ACCOUNT NAME	Amount
HOLD ACCOUNTS			
2-79-11		UNAPPLIED PAYMENTS	\$ -
2-79-51		DDS HOLD ACCOUNT	\$ -
2-71-01	ZBND	BOND POSTED	\$ 548.00
2-92-01	ZHRFX	CITING AGENCY SUSPENSE - 28-2533 REGISTRATION VIOLATION	\$ -
2-92-03	ZOS	CITING AGENCY SUSPENSE - 12-116.04C OFFICER SAFETY EQUIPMENT	\$ -
2-72-01	ZOVR	REFUNDABLE OVERPAYMENTS	\$ -
2-41-01	ZREST	RESTITUTION	\$ 740.15
2-92-02	ZSLPX	CITING AGENCY SUSPENSE - 28-4139 LICENSE PLATE VIOLATION	\$ -
TOTAL HOLD ACCOUNTS			\$ 1,288.15
ACCOUNTS PAYABLE			
4-23-01	ZHRFC	28-2533 REGISTRATION VIOLATION	\$ -
2/21/1953	ZOS2	2011 ADDITIONAL ASSESSMENTMT (JUSTICE COURTS SHARE)	\$ 142.13
4/23/2003	ZOS3	OFFICER SAFETY EQUIPMENT (SAN LUIS POLICE DEPARTMENT)	\$ 564.73
2/15/1932	ZOS5	STATE CITING AGENCIES - 2011 ADDITIONAL ASSESSMENT (AZ DEPT PUB SFTY, PHOENIX)	\$ -
4/23/2002	ZSLPC	28-4139 LICENSE PLATE VIOLATION (SLPD)	\$ 72.79
2-51-03	ZOSX(5)	2011 Additional Assessment - Citing Agency Share - (ADOT)	\$ 4.25
2-51-03	ZOSX(3)	2011 Additional Assessment - Citing Agency Share - (SAN LUIS POLICE DEPARTMENT)	\$ -
2-51-03	ZOSX	2011 Additional Assessment - Citing Agency Share - (SOMERTON POLICE DEPARTMENT)	\$ -
2-51-02	ZSLPX	28-4139 LICENSE PLATE VIOLATIONS - CITING AGENCY SHARE (ADOT)	\$ -
2-51-02	ZSLPX	28-4139 LICENSE PLATE VIOLATIONS - CITING AGENCY SHARE (SLPD)	\$ -
2/12/1962	ZSLPD	CIVIL PENALTY - SUSPD/DISPLAY LICENSE PLATE VIOLATIONS (CITING AGENCY)	\$ -
TOTAL ACCOUNTS PAYABLE			\$ 783.90
GENERAL FUND			
2-13-05	ZADRF	Title 22 FEES	\$ -
2-11-05	ZADRF	ARSON DETECTION REWARD FUND	\$ -
2-52-01	ZEORF	EORPF - TITLE 22 FEES	\$ -
2-15-46	ZDRPF	DRAG RACING PREVENTION ENFORCEMENT FUND	\$ 170.00
2-12-16	ZSASF	SMART AND SAFE FUND	\$ -
4-91-04		FORFEITED OVERPAYMENTS	\$ -
4/21/1981	ZASZ	SCHOOL ZONE ADDITIONAL ASSESSMENT	\$ -
4-39-41		PROSECUTION FEE	\$ -
4-39-72	ZATT	INDIGENT DEFENSE ADMINISTRATIVE ASSESSMENT	\$ -
2-31-01	ZATT	INDIGENT DEFENSE ATTORNEY FEES (IN COUNTY)	\$ 3,888.45
2/15/1933	ZCAA1	ADDRESS CONFIDENTIALITY PROGRAM ASSESSMENT	\$ 47.50
4/29/2022	ZCAA2	ADD CONFIDENTIALITY PROGRAM ASSESSMENT - LOCAL PORTION	\$ 2.50
4-31-01	ZDDS	COURT DEFENSIVE DRIVING SCHOOL FEE	\$ 8,600.00
4-31-02	ZDEFP	DEFERRED PROSECUTION FEE	\$ 300.00
4/21/2010	ZFINE	CIVIL TRAFFIC FINES	\$ 10,836.14
4/22/1930	ZFINE	CRIMINAL FINES - NON TRAFFIC	\$ 727.92
4/22/2010	ZFINE	CRIMINAL TRAFFIC FINES (DUI)	\$ 1,186.98
4/22/2020	ZFINE	CRIMINAL TRAFFIC FINES (NON-DUI)	\$ 638.70
4/21/1990	ZFINE	OTHER CIVIL	\$ -
4/21/1995	ZFINE	GENERIC BASE FINE	\$ 325.94
4-49-07	ZFINE	LOCAL CIVIL TRAFFIC - CV	\$ 43.96
4/21/1971	ZHRF2	CRT REIMBURSEMENT FEES (HURF-RELATED CV WT VIOLATIONS)	\$ 0.53
4-59-04	ZFINE	OFFENSES - CR	\$ 83.76
4-39-09	ZLCL	OTHER CLERK FEES	\$ 2.54
4/11/2001	ZMISC	TITLE 22 FILLING AND ANSWER FEES	\$ 73.97
4-45-01	ZPARK	PARKING FINES	\$ 132.24
4-49-05	ZTCOR	OFFENSES - CV	\$ 100.00

4-91-02	ZOVF	NON-REFUNDABLE OVERPAYMENTS	\$ 8.35
4-91-03	ZFOR	BOND FORFEITURES	\$ -
TOTAL GENERAL FUND			\$ 27,169.48
SPECIAL REVENUE COURT FUND			
4/30/2004	ZCTEF	COURT ENHANCEMENT FEE	\$ 4,219.30
4-32-01	ZDEF	DEFAULT FEE	\$ 2,114.50
4/13/2003	ZJCL	LOCAL JUDICIAL ENHACMENT FUND. (\$7 LOCAL PORTION OF THE TIME PAYMENT FEE)	\$ 819.00
4-13-02	ZJCLF	TITLE 22 OTHER FEES (LOCAL JCEF)	\$ 8.76
4-32-03	ZWAR	WARRANT FEE	\$ 285.28
TOTAL SPECIAL REVENUE COURT FUND			\$ 7,446.84
STATE OF ARIZONA TREASURER			
2/14/2008	ZADPS	ADPS FORENSIC FUND	\$ 948.34
2/14/2003	ZCEF	CEF- PENALTY ASSESSMENT NOT FROM DPS PHOTO ENFORCMENT	\$ 1,629.38
2/14/2009	ZCEF2	1% CLEAN ELECTIONS FUND	\$ 151.00
2/14/2001	ZCJEF	CJEF PENALTY ASSESSMENT	\$ 6,773.18
2/11/2011	ZCPRF	CHILD PASSENGER RESTRAINT FUND	\$ 5.58
2/11/2025	ZDECJ	DRUG & GANG ENFORCEMENT ACCOUNT	\$ -
2/14/2005	ZDNAS	DNA PENALTY ASSESSMENT	\$ 14.59
2/15/2011	ZDUIA	DUI ABATEMENT FUND ASSESSMENT	\$ 46.40
2/15/1934	ZDVSF	DOMESTIC VIOLENCE ASSESSMENT	\$ 50.00
2/13/2023	ZFAR1	FARE-Special Collections	\$ 118.28
2/13/2022	ZFAR2	FARE-Delinquency Fee	\$ -
2/13/2025	ZFAR3	FARE-Enhanced Special Collections	\$ 185.20
2/13/2024	ZFAR4	FARE-Enhance Delinquency Fee	\$ 99.84
2/14/2004	ZFTGS	FTG PENALTY ASSESSMENT	\$ 1,126.04
2/11/1935	ZHRF1	HIGHWAY USER REVENUE FUND (WEIGHT VIOLATIONS)	\$ 109.80
2/11/1936	ZHRF3	HIGHWAY USER REVENUE FUND (REGISTRATION VIOLATIONS)	\$ -
2/13/1952	ZJCS	JCEF TIME PAYMENT FEE - STATE	\$ 1,287.00
2/13/1953	ZJCS	TPF-PUBLIC DEFENDER TRAINING FUND	\$ 234.00
2/13/1951	ZJCSF	JCEF TITLE 22 FEES - STATE	\$ 20.23
2/14/2002	ZMSEF	MSEF PENALTY ASSESSMENT	\$ 2,091.43
2/15/1931	ZOS1	2011 ADDITIONAL ASSESSMENT - STATE	\$ 1,138.56
2/15/2013	ZPCOF	PRISON CONSTRUCTION AND OPERATIONS FUND ASSESSMENT	\$ 2,249.77
2/15/1942	ZPOTE	PEACE OFFICER TRAINING EQUIP FUND	\$ 547.02
2/14/2006	ZPRSU/PR S6	JCEF PROBATION ASSESSMENT - ST	\$ 2,611.13
2/15/2014	ZPSEF	PUBLIC SAFETY EQUIPMENT FUND ASSESSMENT	\$ 2,325.65
2/15/1943	ZVCAF	\$9 VICTIMS RIGHT PENALTY (37.6%)	\$ 487.19
2/15/1937	ZVREA	VICTIM RIGHTS ENFORCEMENT FUND	\$ 288.48
2/15/1944	ZVRF	\$9 VICTIMS RIGHT PENALTY (62.4%)	\$ 809.12
TOTAL STATE OF ARIZONA TREASURER REVENUE			\$ 25,347.21
TOTAL			\$ 62,035.58

DISBURSEMENTS:		
STATE	\$	25,347.21
CITY	\$	27,169.48
COUNTY (2-21-53)	\$	142.13
JCEF (4-13-03 + 4-13-02)	\$	827.76
CEF (4-30-04)	\$	4,219.30
WARRANT FEES (4-32-03)	\$	285.28
CITING AGENCIES:		
SLPD	\$	564.73
DPS	\$	-
ADOT	\$	4.25